

Request for Proposals (RFP)

Concession Stand Operations

Fletcher Parks and Recreation

Issued by:

Town of Fletcher – Parks and Recreation Department

Purpose:

Fletcher Parks and Recreation is seeking proposals from qualified individuals or businesses to operate the concession stand at a Town of Fletcher (Bill Moore Community Park) facility. The selected vendor will provide food and beverage services to park patrons during athletic events, programs and special events.

Scope of Services

The concessionaire will be responsible for:

- Operating the concession stand during scheduled games, practices, and special events
 - Providing a menu that includes family-friendly food and beverage options
 - Supplying all food, beverages, and necessary operating materials
 - Maintaining cleanliness of the concession stand and surrounding area
 - Complying with all local, state, and health department regulations
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Term

The proposed term of operation is from March 1 until September 1, with the possibility of renewal upon mutual agreement.

Proposal Requirements

Proposals should include:

1. Business name and contact information
2. Brief description of experience operating concessions or similar services

3. Proposed menu and pricing
 4. Proposed hours of operation
 5. Financial proposal, including a proposed monthly rate paid to the Town
 6. Proof of insurance and applicable licenses (upon award)
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Selection Criteria

Proposals will be evaluated based on:

- Experience and reliability
 - Quality and variety of menu offerings
 - Financial benefit to the Town
 - Ability to meet operational needs of Parks and Recreation programs
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Submission Information

Proposals must be submitted no later than 2:00 p.m. February 2 and may be hand-delivered or submitted electronically to:

Josh Queen

Parks and Recreation Director

Town of Fletcher

j.queen@fletchernc.org

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Fletcher Parks and Recreation reserve the right to reject any or all proposals and to accept the proposal deemed to be in the best interest of the Town.