

Town of Fletcher
Agenda Review Meeting
Minutes
June 5, 2023

Call the meeting to order at: 6:00 pm

Those who were in attendance are as follows:

Mayor Preston Blakely
Mayor Pro-Tem Bob Davy
Councilman Trevor Lance
Councilman Keith Reed
Councilwoman Sheila Franklin
Town Manager Mark Biberdorf
Public Works Director Jabbo Pressley

Moment of Silence:

Pledge of Allegiance:

Public Comments

None at this time.

Approval of minutes-corrections, additions or deletions.
(5/1, 5/8 & 5/10)

No comments were made on the minutes at this time.

Council Updates

Mayor Blakely West Henderson high school won state championships in baseball and girls' soccer. Congrats to these students.

Consent Agenda

Establish a 180-day moratorium on the use "cryptocurrency mining operations"
Set a public hearing for July 10, 2023 meeting to consider possible amendments to the Land Development Code regarding the use of "cryptocurrency mining operations"

Planning & Zoning Director Eric Rufa went over these items for council and answered questions that they had.

Discussion Followed:

Review of applications for the vacancy on the ABC Board.

ABC Board Chairperson Samantha Todd gave an overview of the board and what they have been working on lately and mentioned Meg Rosthal as a possible choice for the board vacancy.

Meg Rosthal of 802 Cliff Rose Court Fletcher introduced herself to council and gave an overview of her qualifications for the seat on the ABC board.

John Brandon Olsen of 33 Stoney Brook Court Fletcher introduced himself to council and gave an overview of his qualifications for the seat on the ABC board.

Council will vote on a candidate next week at the regular meeting.

Discussion on Camera System Replacement project for 22/23 and proposed camera system uplift at Fletcher Park and Town Hall – Matthew Horton, One Who Serves.

IT Director Matthew Horton went over the two suggested proposals for the new camera system in town hall and Bill Moore Community Park.

There are two licensing terms one for 5 years at \$ 61,000 and another for 10 years at \$81,000. He is suggesting the 10-year licensing term due to the fact that the overall cost will be less expensive in the long run. (Budget Amendment will be needed for this)

Discussion Followed:

Council agrees on the 10-year term and this will be moved to the Consent Agenda for approval at the regular meeting.

Recommendation for the purchase of a radar speed trailer – Jabbo Pressley, Public Works Director.

Public Works Director Jabbo Pressley went over the speed trailer in his memo that he is recommending. The cost of this trailer is \$7,993.00 and will come out of Powell Bill funds in the 23/24 fiscal year budget.

Discussion Followed:

Council agrees to move this item to the Consent Agenda for approval at the regular meeting next week.

Public hearing and presentation of Fiscal Year 2023/2024 Budget Ordinance # 0-23-07 - Mark Biberdorf, Town Manager.

Town Manager Mark Biberdorf stated that you have 4 spreadsheets that the first two are the overall general fund revenues. (Fletcher Fire & Rescue) The first one is what I presented to you at 9.5 cents and the impact on revenues. The second page is if we went to 10.5 cents which is what the Fletcher Fire department requested and, what the fire department advisory council is recommending. This looks like what the county commissioners will approve as well.

Discussion Followed:

Town Manager Mark Biberdorf is going to prepare the Budget Presentation and will have two scenarios and will make a reference to it. Your bottom line number which would be the total expense and then the revenue where that is coming from would be the balance.

Discussion Followed:

Once the FY budget is presented next week council will make a final decision on the fire tax rate for this budget year.

Presentation of a draft traffic calming policy – Mark Biberdorf, Town Manager.

Town Manager Mark Biberdorf went over the traffic calming policy that he has recently prepared and answered questions that council had for him on this.

The initial policy was originally completed by McGill Associates years ago and was recently updated and edited by the town manager. One of his suggestions is to remove the language in the document that suggests that residents pay 50% of the costs for the installation of any traffic calming measures.

Discussion Followed:

The town manger will provide a cleaned-up copy for final approval at the regular meeting next week.

Comments from the Town Manager Mark Biberdorf.

Our courts in the park are moving along and you can see they are doing the grading and rolling and are going to be setting the concrete very soon. They processed the change order for the storm drainage and after some credit it was like \$9,800.00. There was another issue when they were doing the site improvements and hopefully this is the last one. When they were doing the undercut and fill in one area there was more than they anticipated (softer in that area needed extra fill) so Ben Cathey said that it would be about \$10,000.

The actuated flasher at Hooper's Creek and Wildbriar is up and running.

On the additional data collection that our former developer was doing on left turn movement. They were doing a study on left turns into two of their other triangle stores and were hoping that it would be within a 5 to 10% range and actually it was like 30 to 35 % to turn left. They were obviously quite concerned about this and because of this they are essentially out of the project.

Discussion Followed:

DOT has approved the sound barrier for/on I26 (Wildwood area) here. Representative Balkcom has asked a meeting here this coming Monday at 9:00 am to review this and we will invite the public as well.

Mayor Blakely commented that he had a discussion with the town manager and stated that a committee needs to be formed to update/work on a new contract with Fletcher Fire & Rescue. He also asked Councilman Lance to serve on the committee.

Mayor Blakely asked for a motion to go into Closed Session for contract negotiation.

Councilman Trevor Lance stated that he would make that motion and it was seconded by Mayor Pro Tem Bob Davy and Councilman Keith Reed.

Motion carries all in favor.

Closed Session per NCGS 143-318.11 (5) "Contractual Matters"

Went into Closed Session at: 07:53 pm

Came out of Closed Session at: 8:30 pm

Mayor Blakely asked for a motion to adjourn.

Councilman Trevor Lance stated that he would make that motion and it was seconded by Councilman Keith Reed.

Motion carries all in favor.

Adjourned: 8:34 pm

Approved:

7-10-23
Date

Preston Blakely
Mayor Preston Blakley

Town of Fletcher
Council Meeting
Minutes
June 12, 2023

Call the meeting to order at: 6:00 pm

Those who were in attendance are as follows:

Mayor Preston Blakely
Mayor Pro-Tem Bob Davy
Councilman Keith Reed
Councilwoman Sheila Franklin
Town Manager Mark Biberdorf

Councilman Trevor Lance attended this meeting via Zoom.

Moment of Silence: Mayor Blakely suggested a moment of silence.

Pledge of Allegiance: Mayor Blakely led the group in the pledge of allegiance.

Public Comments

None at this time.

Approval of minutes-corrections, additions or deletions.
(5/1, 5/8 & 5/10)

Council Updates

None at this time.

Consent Agenda

Establish a 180-day moratorium on the use "cryptocurrency mining operations"
Set a public hearing for July 10, 2023 meeting to consider possible amendments to the Land Development Code regarding the use of "cryptocurrency mining operations"

Approval to purchase recommended radar speed trailer with Powell bill funds.

Approval of 10 yr. licensing term purchase of new camera system for town hall and Bill Moore community park.

Approval of Budget Amendment #8 to the FY 22/23 Budget Ordinance.

Town Manager Mark Biberdorf stated that the Budget Amendment was added to the consent agenda for the cameras.

Mayor Blakely asked do I have a motion to approve the consent agenda as presented.

Mayor Pro-Tem Bob Davy stated that he would make that motion and it was seconded by Councilwoman Sheila Franklin.

Motion carries all in favor.

Selection of candidate for the vacancy on the ABC Board.

Mayor Blakely stated that he has the ballots and gave them out to council and asked that they select the candidate of their choice.

Candidates are as follows:

John Brandon Olsen
Meg L. Rosthal

Mayor Blakely read the votes which was 3 to 1 in favor of John Brandon Olsen for the vacant seat on the ABC board.

Mayor Blakely then asked for a motion to approve John Brandon Olsen to the seat on the ABC Board.

Mayor Pro-Tem Bob Davy stated so moved and it was seconded by Councilman Keith Reed.

Councilman Trevor Lance voted prior to the meeting and his ballot was submitted to the clerk for the record.

Motion carries all in favor.

Public hearing and presentation of Fiscal Year 2023/2024 Budget Ordinance # 0-23-07 - Mark Biberdorf, Town Manager.

Town Manager Mark Biberdorf stated that in addition to this presentation you have in front of you 3 different versions of a revenue spreadsheet. Behind each revenue spreadsheet is a budget ordinance that has the total amount of appropriations then the amount that would go to Fletcher Fire & Rescue and Mills River Fire & Rescue. At

the top of each sheet is the amounts of 9.5, 10 & 10.5 cents. Each amount that is needed for more than the 9.5 cents that is added to appropriated fund balance at the bottom.

Discussion Followed:

The Town Manager then gave a power point presentation on the proposed budget for FY 23/24.

On the fire tax rate, the county approved 10.5 cents for the Fire Tax Rate and Fletcher Fire & Rescue asked for 10.5 cents the amount I proposed in the budget was 9.5 cents.

Discussion Followed:

After some discussion council agreed to set the fire tax rate for Fletcher Fire & Rescue at .10 cents.

Mayor Blakely asked for a motion to enter into the public hearing for Budget Ordinance# 0-23-07.

Councilman Keith Reed stated that he would make that motion and it was seconded by Mayor Pro-Tem Bob Davy.

Motion carries all in favor.

Mayor Blakely asked if anyone wished to speak during the public hearing.

There were no comments from the public at this time.

Mayor Blakely asked for a motion to close the public hearing.

Councilman Keith Reed stated that he would make that motion and it was seconded by Councilwoman Sheila Franklin.

Motion carries all in favor.

Mayor Blakely asked the clerk that when we make this motion do you want us to specify the fire tax rate.

Town Clerk Christine Thompson stated yes please.

Mayor Blakely stated do I have a motion to approve Budget Ordinance # 0-23-07 with a Fletcher Fire & Rescue rate of .10 cents.

Mayor Pro-Tem Bob Davy stated so moved and it was seconded by Councilwoman Sheila Franklin.

Motion carries all in favor.

Mayor Blakely thanked staff and the public for being involved in this process.

Presentation of a draft traffic calming policy – Mark Biberdorf, Town Manager.

Town Manager Mark Biberdorf went over the traffic calming policy and recommend approval from council if they considered the policy acceptable.

Discussion Followed:

Mayor Blakely asked for a motion to approve the Traffic Calming policy as presented.

Councilman Keith Reed stated that he would make that motion and it was seconded by Councilwoman Sheila Franklin and Councilman Trevor Lance.

Motion carries all in favor.

Comments from the Town Manager Mark Biberdorf.

Last week I mentioned the project on the courts over at Bill Moore Community park is moving along and we had a couple of change orders on this. You knew about the drainage one and we have also had an issue on the undercut and fill as it needed some additional soil there.

The actuated flasher at Wildbriar and Hooper's Creek Road which is a public safety improvement is up and running.

I mentioned last week our former developer response on the traffic impact analysis . Our former developer of record has officially backed out of the project as they did a study of left traffic movement coming into their other stores into the development. The reason they did this is because of the mitigation that DOT wants them to do which restricts left movement from Hwy 25 into the site. Eric and I are putting feelers out to other developers for this project.

Discussion Followed:

The DOT meeting for the sound walls on I26 was today. Sheila and the mayor were here. I thought the meeting went quite well and we had a lot of residents from Wildwood attend the meeting. They asked lots of good questions and had good comments too. It is funded right now. There is another very important second step that has to take place that involves engagement with the affected property owners. I have a map that shows the ones most impacted and they have to vote like an affirmative vote. That would probably go out in August and we will get the notice out when that is supposed to happen. The project would start in November.

Discussion Followed:

The fiscal year close out meeting that we usually do the end of June. Would June 28th or 29th work?

Council agrees to do the Special Call Meeting Thursday June 29th at 4:00 pm to close out the 22/23 FY budget.

Mayor Pro-Tem Bob Davy asked about the upcoming municipal election this year and the pending legislation about switching the years from odd to even.

Apparently, nothing has been decided at the moment and legislation is still pending. However, Henderson county has on their website that candidate registration is from July 7, 2023 through July 21, 2023.

Mayor Blakley asked for a motion to adjourn.

Mayor Pro-Tem Bob Davy stated so moved and it was seconded by Councilman Keith Reed.

Motion carries all in favor.

Adjourned: 7:08 pm

Approved:

7-10-23
Date

Preston Blakely
Mayor Preston Blakely

Town of Fletcher
Special Call Meeting
Close out FY 22/23 Budget
Minutes
June 29, 2023

Call the meeting to order at: 04:01 pm

Those who were in attendance are as follows:

Mayor Preston Blakely
Mayor Pro-Tem Bob Davy
Councilman Keith Reed
Councilwoman Sheila Franklin
Town Manager Mark Biberdorf
Assistant Town Manager Heather Taylor

Councilman Trevor Lance did not attend this meeting.

Budget Amendment # 9 to the FY 22/23 Budget Ordinance

Assistant Town Manager Heather Taylor went over the amendment to the Budget Ordinance which concerned IT lease and subscriptions payments.

Mayor Preston Blakely asked council if they had any questions on this budget amendment.

There were no questions at this time.

Mayor Blakely asked for a motion to approve Budget amendment #9.

Mayor Pro-Tem Bob Davy stated so moved and it was seconded by Councilwoman Sheila Franklin.

Motion carries all in favor.

Assignment for Future Park Development Fund Balance

Assistant Town Manager Heather Taylor went over the funds assigned to the Park Development fund.

From the prior fiscal year, we had a total of \$22,286.00 in the fund and did not spend any money in the account in this current fiscal year. The funds made this year

include \$ 2,755.00 from the golf tournament and a donation in the amount of \$250.00. This gives a grand total of \$3,005.00 to be placed in the Park Development Fund at the end of this fiscal budget year. Final total is \$ 25,291.00

Mayor Blakely asked if council had any questions on this item and if there are no questions can I have a motion to approve \$25,291.00 to be assigned to the Park Development Fund.

Councilwoman Sheila Franklin stated so moved and it was seconded by Councilman Keith Reed.

Motion carries all in favor.

Assigned for Capital Projects Fund Balance.

Assistant Town Manager Heather Taylor went over the assignment of funds to the Capital Projects Fund Balance. \$ 2,667,179.00

Mayor Blakely asked if there were and questions on this and if not, can I have a motion to assign \$ 2,667,179.00 to Capital Projects Fund Balance.

Councilman Keith Reed stated that he would make that motion and it was seconded by Mayor Pro-Tem Bob Davy.

Motion carries all in favor.

Mayor Blakely asked for a motion adjourn.

Mayor Pro-Tem Bob Davy stated so moved and it was seconded by Councilman Keith Reed and Councilwoman Sheila Franklin

Motion carries all in favor.

Adjourned: 4:06 pm

Approved:

2-10-23
Date

Preston Blakely
Mayor Preston Blakely