



DANIEL D. TERRY
CHIEF

FLETCHER POLICE DEPARTMENT

TEAMWORK - PROFESSIONALISM - DEDICATION

Request for Proposal (RFP) Body Worn Camera/Dash Camera System

**Fletcher Police Department
Request for Proposal
RFP-BWC-2023**

Interested vendors must respond by July 24, 2023 at 4:00 pm.

A Virtual or In-Person Demo and/or test may be performed after the submittal of the proposal but prior to system acceptance.

Requesting Department:
Town of Fletcher, North Carolina Police Department
300 Old Cane Creek Road.
Fletcher, North Carolina 28732

Contact for Questions:
Captain Jose Gutierrez
828-687-7922
Email: j.gutierrez@fletchernc.org

Objective:

This is a request for proposal only and does not constitute a commitment implied or otherwise, that the Town of Fletcher will initiate a procurement action in this matter. Further, the Town of Fletcher will not be responsible for any cost incurred by responders in furnishing any information.

This Request for Proposal (RFP) is being issued to conduct research and identify vendors capable of providing a comprehensive and compatible Body Worn (BWC) and In-Car Dash Camera System. The Fletcher Police Department will assess each vendor based upon overall performance, cost, and the ability to meet the criteria/specifications listed below. Procurement will be based upon Best Value as determined by the Town of Fletcher.

Overview:

The Fletcher Police Department is in search of a body worn camera (BWC) system that will allow for the capture and preservation of interactions between the police officers and the public. This includes an integrated body worn and in-car dash cameras and related hardware, cloud storage management system for the associated audio/video files and related software, and installation, repair and maintenance services. Critical to the project is to minimally impact the time required for officers to enter data into the system related to a recorded event and the time required to transfer and manage digital files (recordings).

Requested Information:

The proposal (RFP) should specifically address the following:

- Company history/background
- Customer base currently supported, with specific interest in police departments within the Western North Carolina region.
- Describe any recent efforts to distinguish your company and/or product from other suppliers.
- Provide a list of infrastructure needs, storage recommendations and costs, training options, available warranties, any customizable features, hardware replacement costs, and implementation outline.
- Confirm your ability to meet or exceed the minimum specifications listed below, including related costs.

Minimum Scope of Services:

The successful vendor will provide the following:

- (16) body worn cameras with related hardware and batteries (batteries last at least 12 hours)
- (16) In-car dash cameras and related hardware that integrate with BWC's

- (16) In-car docking stations/battery chargers
- Automatic and manual camera activation capabilities
- (30) second pre-event video recording upon camera activation
- Cloud based storage and digital file management software to include pre-set retention periods.
- Wireless transfer of recorded events to storage

Submission Requirements and Deadline:

Please submit your RFP on or before 4:00 pm July 24, 2023 and include the following:

- The estimated time required to complete the project.
- A detail breakdown of materials/equipment, labor, and costs.
- Electronic submissions can be made to Heather Taylor, Assistant Town Manager at h.taylor@fletchernc.org. Subject title should be **RFP-BWC-2023**.
- Hard copy submissions should be sealed in an envelope and include **RFP-BWC-2023** on the outside of the envelope. Hard copies should be mailed to, or dropped off, in care of:

Town of Fletcher
Heather Taylor, Assistant Town Manager
300 Old Cane Creek Road
Fletcher, NC 28732

Contact for Questions:
Captain Jose Gutierrez
828-687-7922
Email: j.gutierrez@fletchernc.org

**ATTACHMENT A: Body Worn/Dash Camera System
RFP-BWC-2023**

The undersigned, having carefully read and considered the Request for Proposal for the above referenced project, does hereby offer to provide such information on behalf of the Town of Fletcher in the manner described and subject to the terms set forth in the attached Request for Proposal.

Respondent acknowledges that their company is qualified in this area of work and employs experienced personnel able to provide the required services. The Town may request information substantiating the indicated requirements. Failure to provide this information may result in a Respondent's submittal being declared non-responsive.

The undersigned further states that this submittal is made in good faith and is not founded on, or in consequence of, any collusion, agreement or understanding between themselves or any other interested party.

NAME OF PERSON OR ENTITY SUBMITTING RFP DOCUMENT:

SIGNATURE OF AUTHORIZED REPRESENTATIVE:

PRINTED NAME OF AUTHORIZED REPRESENTATIVE:

TITLE OF AUTHORIZED REPRESENTATIVE:

ADDRESS: -----

PHONE: -----

EMAIL: -----

PLEASE COMPLETE THIS FORM AND RETURN WITH SUBMISSION