

Town of Fletcher
Town Council Meeting
Minutes
November 8, 2021

Note: Town clerk was out on medical leave and was not at this meeting.

Call the meeting to order at: 6:00 pm

Those who were in attendance are as follows:

Mayor Rod Whiteside
Councilman Eddie Henderson
Councilwoman Sheila Franklin
Councilman Preston Blakely
Mayor Pro-Tem Bob Davy
Town Manager Mark Biberdorf
Assistant Town Manager Heather Taylor

Invocation: Rev Treavor Riley
Pledge of Allegiance: Tristan Riley

Public Comments*

John Brandon Olsen of 33 Stoney Brook Court spoke on the recent election and transparency and accessibility in government.

Approval of minutes-corrections, additions or deletions.
(10/11)

Mayor Whiteside asked for any corrections, additions or deletions to the minutes as presented? Do we have a motion to accept as presented?

Councilman Eddie Henderson made a motion to approve the minutes as presented and it was seconded by Councilman Preston Blakely.

Motion carries all in favor.

Council Updates

None at this time.

Consent Agenda

Tax refunds/releases

Mayor Whiteside asked for a motion to approve the Consent Agenda and it was so moved by Councilman Preston Blakely and seconded by Councilman Eddie Henderson and Councilwoman Sheila Franklin.

Motion carries all in favor.

Recognition of Town employees for employment milestones-Mayor Rod Whiteside.

Mayor Whiteside recognized employees that with 10 plus years of service to the Town of Fletcher and presented them with a certificate of achievement.

Presentation of FY 2020-2021 annual audit-Carol Avery, Lowdermilk Church & Co.

Carol Avery of Lowdermilk & Church gave a presentation of the recently completed 20-21 Fiscal year audit. (See attached)

Mayor Whiteside asked if there were any questions on the audit.

Council did not have any questions at this time.

Mayor Whiteside asked for motion to approve the audit and it was so moved by Mayor Pro-Tem Bob Davy and seconded by Councilman Eddie Henderson.

Motion carries all in favor.

COVID related hazard pay and budget amendment-Mayor Rod Whiteside.

Mayor Whiteside stated that this is a proposal from him for a second COVID related bonus and the information is outlined in the memo in your packet.

Is there any discussion from council related to this proposal?

Town Manager Mark Biberdorf commented that we have the budget amendment attached to the memo.

Mayor Whiteside asked for a motion to approve the second bonus and the budget amendment in your packet?

Councilman Sheila Franklin made a motion to approve the second budget amendment and the bonus and it was seconded by Councilman Eddie Henderson.

Motion carries all in favor.

Purchase of residual parcel from the Department of Transportation for the Town Center project-Mark Biberdorf, Town Manager.

Town Manager Mark Biberdorf stated that in your packet you have a plat map and a quitclaim deed prepared by the DOT right of way office. This is the small rectangular piece of property adjoining as to where the clock tower is. We have been working on this piece for years as part of acquiring all the property for the town center project. It will be \$2,600 to purchase this and I would need a motion to approve and it would finalize our purchase. It is a very small piece .025 acres. With your approval we would then pay DOT \$2,600 and then record the deed and this would be part of the block that we would be transferring/selling to the developer.

Mayor Whiteside asked for a motion to approve the purchase of the residual DOT property outlined in your packet and it was so moved by Mayor Pro-Tem Bob Davy and seconded by Councilman Eddie Henderson.

Motion carries all in favor.

Approval of design concept for gateway sign-Mark Biberdorf, Town Manager.

Mayor Whiteside stated that there are 3 options in your packet for your review of the new gateway sign.

Councilwoman Sheila Franklin stated that she likes option 1 she thinks the words are very easy to read in the bar at the bottom.

Mayor Pro-Tem Bob Davy stated that he likes the pine trees in option 2 and thinks that it would go better than the leaves in option one.

Discussion Followed:

Mayor Pro-Tem Bob Davy suggested that we go with option one and switch out the pine trees from option two in place of the leaves.

Councilwoman Sheila Franklin stated that I would go with that.

Councilwoman Sheila Franklin stated that she will make a motion to accept option 1 with the exception of adding the pine trees from option 2 and to the image on option one and it was seconded by Councilman Preston Blakely.

Motion carries all in favor.

Note: Minutes stopped recording at this point.

Comments from the Town Manager Mark Biberdorf.

Councilman Eddie Henderson made a motion to go into Closed Session and it was seconded by Councilman Preston Blakely

Motion carries all in favor.

Went into Closed Session at: 6:50 pm

“Closed Session per NC General Statutes 143-318.11 (a) (5) “instruct the public body’s staff or negotiating agents concerning the position to be taken by or on behalf of the public body negotiating”

Councilman Preston Blakely made a motion to come out of Closed Session and it was seconded by Councilwoman Sheila Franklin.

Motion carries all in favor.

Came out of Closed Session at: 7:20 pm

Councilwoman Sheila Franklin made a motion to adjourn and it was seconded by Mayor Pro-Tem Bob Davy.

Motion carries all in favor.

Adjourned: 7:21 pm

Approved:

12/13/21
Date

Preston Blakely
Mayor Preston Blakely

Town of Fletcher

**Financial Highlights
Years Ended June 30, 2021 and 2020**

<u>General Fund</u>	<u>2021</u>	<u>2020</u>
Cash and investments	\$ 5,734,239	\$ 4,332,499
Total assets	\$ 6,684,023	\$ 5,199,720
Fund balance	\$ 6,572,553	\$ 4,987,109
Total revenue	\$ 8,612,218	\$ 7,625,563
Total expenditures	\$ 6,943,710	\$ 6,900,765
Transfers in (out)	\$ (97,825)	\$ (956,322)
Other financing sources (uses)	\$ 14,761	\$ 2,100
Increase (decrease) in fund balance	\$ 1,585,444	\$ (229,424)
Ad valorem taxes collected	\$ 4,803,527	\$ 4,565,559
Percent of taxes collected	99.20	99.18
Investment income	\$ 1,168	\$ 38,491
 Fund Balance Available		
Available Balance	5,676,076	4,182,266
Expenditures and other financing sources and uses	7,071,589	7,857,087
Available Fund Balance	80.27%	53.23%
 <u>Other Funds</u>		
Cash and investments	\$ -	\$ -
Total assets	\$ -	\$ 270,122
Fund equity	\$ -	\$ -
Revenues	\$ 149,408	\$ 300,981
Operating expenses	\$ 247,233	\$ 3,057,303
Nonoperating revenues (expenses)	\$ -	\$ 1,800,000
Transfers in/(out)	\$ 97,825	\$ 956,322
Net income (loss)	\$ -	\$ -