

Town of Fletcher
Agenda Review Meeting
Minutes
February 1, 2021

Call the meeting to order at: 6:00 pm

Those who were in attendance are as follows:

Mayor Rod Whiteside
Mayor Pro-Tem Bob Davy
Councilman Preston Blakely
Councilwoman Sheila Franklin
Councilman Eddie Henderson
Town Manager Mark Biberdorf

Invocation:

Pledge of Allegiance:

Public Comments

None at this time.

Approval of Minutes-corrections, additions or deletions.
(1/4, & 1/11)

No Comments were made on the minutes at this time.

Council Updates

Mayor-Pro-Tem Bob Davy stated that he would have an update on DOT projects next week. He also said that he passed out some information concerning greenways and some of the myths concerning them to help with answering questions from the public.

Consent Agenda

None at this time

Presentation and approval of year-end tax collector's report and to advertise delinquent taxes per NCGS 105-369 –Candy Broome, Tax Collector.

Tax Collector Candy Broome went over the report for the 2020 tax year and we are currently at 98% collected.

January 2021

2020 Total Tax Collector's Charge	\$4,425,308.06
Discoveries	\$ 49,912.01
Releases	\$ (8,951.10)
2020 Collections	<u>\$ (4,351,515.20)</u>
Unpaid taxes	\$ 114,753.77

Discussion Followed:

This item will be moved to the consent agenda for approval at the regular meeting next week per agreement from council.

Presentation of draft five year CIP for Fy2022-Fy-2026 –Mark Biberdorf, Town Manager.

Town Manager Mark Biberdorf went over the proposed 5 year CIP for FY 2022-FY 2026. (see attached)

Discussion Followed:

Discussion of leasing opportunity for concessions building at Bill Moore Community Park-Mark Biberdorf, Town Manager.

Town Manager Mark Biberdorf stated that Roy Dickerson from Baabals Ice Cream approached me about possibly leasing the concession stand at Bill Moore Community Park. We have had the discussion in previous years about doing this and we have not done that still using part time staff to run the stand during events. Mr. Dickerson has been a big part of the community and has been involved in park events for a while now. He is looking at doing a trial run of contacting to operate the facility for a 5 month period to include Saturdays. He would sell ice cream, milkshakes and other food items.

Discussion Followed:

Parks & Recreation Director Greg Walker stated that they usually spend between 5,000 and 6,000 on supplies and about 3,000 on staffing yearly. He said that he would speak to Mr. Dickerson about the schedule that we would expect him to operate during the baseball/softball season and special events. I feel like that with the challenges around COVID that we operate with staff and if someone gets COVID

then we have to shut down for two weeks. We do not have auxiliary staff to fill in. This might be the perfect season if we were looking to contract out operations this might the time to do it and still provide a service that the public needs.

Discussion Followed:

Town Manager Mark Biberdorf stated that he would get with Joe Ferikes about a contract with an out provision in case things are not working out.

Comments from the Town Manager Mark Biberdorf.

On the police chief search we started with 38 applicants and we sent out a questionnaire/written exercise to 13 of those applicants and then narrowed that down to 6 that we are interviewing via zoom. We started today with the interviews and will continue tomorrow. Our hope is that one or more candidates rise to the top and hopefully we will work towards extending an offer. I have been impressed with the caliber of the applicants.

On COVID-19 updates nothing really new from the staff prospective. You saw that the governor extended the orders until February 28th. Hopefully the numbers will continue to go down and the vaccine is starting to roll out as well.

Discussion Followed:

Department Heads are working on their full budget submissions and they are due on February 12. Heather and I will be going through those and getting prepared for budget presentations in our Budget Workshop on March 23.

Our Hwy 25 discussions with Lewis Real Estate and WGLA Engineering are going well and we should have a letter of intent real soon.

John Hollsworth with Strategic Real Estate is still trying to pursue a project with the rest of the town center property. He did submit something to Eric and I that was predominately multifamily with senior housing element and then a site for a Library facility.

Mayor Whiteside asked for a motion to adjourn and it was so moved by Councilman Eddie Henderson and seconded by Councilman Preston Blakely

Motion carries all in favor.

Adjourned: 06:37 pm

Approved:

3-8-21
Date


Mayor Rod Whiteside

Project	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	Total
Police Motor Vehicle Replacement	\$ 119,500	\$ 127,500	\$ 127,500	\$ 127,500	\$ 127,500	\$ 629,500
Microsoft Office Upgrade	\$ 30,000					\$ 45,000
Town Hall - Audio Visual System Upgrade	\$ 45,000					\$ 300,000
Garbage Truck - 27 CY Rear Loader	\$ 300,000			\$	180,000	\$ 180,000
Automated Brush Truck (with grapppler)		\$ 80,000				\$ 80,000
PW - Heavy Duty Pickup Trucks (2)			\$ 95,000			\$ 95,000
PW - Utility Tractor with Attachments				45,000		\$ 45,000
PW - Tahoe SUV						\$ 500,000
Fletcher Greenways - Bike/Ped Projects	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 36,000
Kate's Park Walking Trail Resurfacing		\$ 36,000				\$ 40,000
Parks & Rec. Maintenance Truck			\$ 40,000			\$ 1,950,500
	\$ 594,500	\$ 343,500	\$ 362,500	\$ 272,500	\$ 407,500	\$

Town of Fletcher
Council Meeting
February 8, 2021

Call the meeting to order at: 06:00 pm

Those who were in attendance are as follows:

Mayor Rod Whiteside
Mayor Pro-Tem Bob Davy
Councilman Preston Blakely
Councilwoman Sheila Franklin
Councilman Eddie Henderson
Town Manager Mark Biberdorf

Invocation: Mayor Whiteside asked for a moment of silence for all those who have lost their lives due to the Corona virus.

Pledge of Allegiance: Mayor Whiteside led everyone in the pledge.

Public Comments

None at this time.

Approval of minutes-corrections, additions or deletions.
(1/4, & 1/11)

Mayor Whiteside asked for a motion to approve the minutes as written and it was so moved by Councilman Eddie Henderson and seconded by Councilman Preston Blakely.

Motion carries all in favor.

Council Updates

Mayor Pro-Tem Bob Davy gave an update on road projects with DOT in the area.

The I-26 project that is set to go from I-40 to Woodfin that project is set to be let in February of 2024.

The area from I-40 to Airport Road the new estimated completion date is April 2024 and they are 21% done.

I-26 from Airport Road to 64 in Hendersonville (not including the exit) the estimated completion date is May 2024 and they are 21% done.

I-26 from US-64 going south where 25 slips off going to Greenville they are behind on this and right of way acquisition does not begin until July 2029 with the project let in 2040.

I-26 interchange in Hendersonville and US-64 right of way acquisition is set to begin in July 2028 and that project will be let in 2040.

Sweeten Creek Road from Rock Hill Road to Airport Road (4 lane) is set to begin right of way acquisition July 2023 with a let date of September 2027.

The interchange at Mills Gap Road and Cane Creek Road instead of the Flashing light they are going to put in a round-a-bout. (so far out no date as of yet).

NC-191 widening from Mountain Road to NC-280 in Mills River right of way acquisition is to start in January 2020 and the estimated completion date is July 2023.

Fanning Bridge Road and Rutledge Road they are putting in a better signal there and the estimated let date is October 2022.

Councilwoman Sheila Franklin stated that the MSD board met. Then Bill Lapsley and I met with Tom Hardy to get a better overview of the entire workings since we are both new to the board and learning how things work from a municipal standpoint.

Then the water and sewer board met and there is a bit of change, Bill Lapsley stepped down from the board and Daniel Anderotta stepped up in his place. You can check on the percentages of CIP projects online but the one that everyone is most interested in is the pump station here in town that is about 30% completed.

Consent Agenda

Approval of year-end tax collector's report and to advertise delinquent taxes per NCGS 105-369 on March 24, 2021.

Mayor Whiteside asked for a motion to approve the Consent Agenda and it was so moved by Mayor Pro-Tem Bob Davy and seconded by Councilman Eddie Henderson.

Motion carries all in favor.

**Update from Henderson County Health Department on COVID-19 Response-
Steve Smith, Health Director.**

Director Steve Smith from the Health Department gave an update/PowerPoint on the COVID-19 situation (see attached info) and answered questions that council had on current issues concerning this.

Discussion Followed:

**Approval of the lowest responsible bidder for Powell Bill resurfacing projects-
Ben Cathey, McGill & Associates.**

Mayor Whiteside stated that McGill & Associates has recommended the \$97,510 bid from Tarheel Paving LLC. Does council have any questions related to this bid?

If no questions do we have a motion to approve, and it was so moved by Mayor Pro-Tem Bob Davy and seconded by Councilman Eddie Henderson.

Motion carries all in favor.

**Presentation of draft five year CIP for FY 2022- FY 2026-Mark Biberdorf, Town
Manager.**

Mayor Whiteside asked Town Manager Mark Biberdorf did he have anything new to add to this plan.

Town Manager Mark Biberdorf stated that no he did not have anything else to add he just needed a motion from council to approve the plan.

Mayor Whiteside asked if we have a motion on a proposed CIP plan from 2022 to 2026 and it was so moved from Councilman Eddie Henderson and seconded by Mayor Pro-Tem Bob Davy.

Motion carries all in favor.

**Discussion of leasing opportunity for concessions building at Bill Moore
Community Park-Mark Biberdorf, Town Manager.**

Mayor Whiteside asked Town Manager Mark Biberdorf did he have anything else to add to this item.

Town Manager Mark Biberdorf stated that no he had nothing else to add and that he would be with our town attorney to draft the agreement. This would be a five month agreement at \$2,000 (400 per month) with Baabal's Ice Cream (Roy Dickerson) and I will bring this back in March for approval from council.

Discussion Followed:

Comments from the Town Manager Mark Biberdorf.

On the police chief search we had 38 applicants and we narrowed that down to 13 with a written exercise and then we narrowed that down to 6 that we interviewed via zoom. We have narrowed that down to 1 and I will do an in person interview with one finalist later this week. Hopefully things will proceed from there with this individual and also with a background check as well.

COVID-19 update in which you already heard from Steve Smith of the Health Department. We have been pretty fortunate as far as being down employees we do have one employee that is in quarantine right now. Our services are still moving forward as normal.

On the Budget process full submissions are due on February 12th from department heads and Heather and I will be reviewing those. The Budget meeting is on March 23 at 8:30 am.

On the Town Center project we are very excited that we are close to a deal with the developer. Heather and I met with the law firm that is assisting us to develop a letter of intent. As part of negotiations the developer wanted us to check out the underground tank with UST and we did get our results back on the scan and an anomaly was shown on the scan. I spoke to the geologist coordinating this and they are going to put a proposal together to dig down and see what this is. I mentioned to you last week about the rest of the interest in the property and it is mostly multifamily.

We finally received the Meritor agreement back signed and this gives us the industrial option on the property with light manufacturing of C-1 or C-2.

On the letter that I received from Daniel Anderotta (forwarded to council) and I plan to attend the meeting (online on February 17). This is about water & sewer service and annexation in the county.

Mayor Whiteside asked for a motion to adjourn and it was so moved by Councilman Eddie Henderson and seconded by Mayor Pro-Tem Bob Davy.

Motion carries all in favor.

Adjourned: 06:34 pm

Approved:

3-8-21
Date


Mayor Rod Whiteside

TOWN OF FLETCHER

COVID-19 RESPONSE UPDATE

HENDERSON COUNTY DEPARTMENT OF PUBLIC HEALTH

FEBRUARY 8, 2021

DATA & TRENDS

Daily New Cases Rate per 100,000

- United States – 39
- North Carolina – 57.6
- Henderson County – 65.9

Nationally, we hit a peak of cases in January and most jurisdictions are now reporting reductions in cases and hospitalizations.

DATA & TRENDS

	November 10, 2020	January 12, 2021	February 8, 2021
CASES	2,655	6,413	8,178
DEATHS	68	91	127
TESTS	44,830	73,403	102,639

COVID-19 VACCINATION CAMPAIGN

- New vaccine approvals are pending, future supplies are unknown
- Variants pose a concern, more effective at spreading
- Winter and pandemic fatigue are challenges with control of cases
- Schools are important community consideration – no spread within schools
- Concerned that State will open up Group 3 too early (more seniors here)
- Many people do not like the current prioritization framework
- Reality is that campaign will take months