

Town of Fletcher
Agenda Review Meeting
Minutes
January 4, 2021

Call the meeting to order at: 06:00 pm

Those who were in attendance are as follows:

Mayor Rod Whiteside
Councilman Preston Blakely
Councilwoman Sheila Franklin
Councilman Eddie Henderson
Mayor Pro-Tem Bob Davy
Town Manager Mark Biberdorf

Invocation:

Pledge of Allegiance:

Public Comments

None at this time

Approval of minutes-corrections, additions or deletions.
(12/7, 12/14)

No comments were made on the minutes at this time.

Council Updates

None at this time

Consent Agenda

None at this time

Public Hearing to consider LDC amendments involving required Chapter 106D statute updates-Eric Rufa-Planning & Zoning Director.

Mayor Whiteside stated that we will have the Public Hearing next week related to the LDC Amendments.

Estimate for proposed street resurfacing projects-Ben Cathey, McGill & Associates.

Mayor Whiteside stated that we will hear from Mr. Ben Cathey next week concerning the paving estimate on Golden Oaks Lane, Grove End Road and Regent Drive.

Budget amendment to cover municipal participation match for pedestrian facilities on Howard Gap Road-Mark Biberdorf, Town Manager.

Town Manager Mark Biberdorf stated that this is regarding the extension of the sidewalks that previously ended near the building what used to be a doctor's office and is now a pain management center. When the town requested the improvements on Howard Gap Road to extend up to HWY 25 one of the big items was the sidewalk that ended there. There is a requirement that we do a 20% match for materials. They did an estimate and they got their final cost and which is \$7,280.56. These funds will come from unappropriated fund balance and Heather has prepared a formal budget amendment and we would like to move this to the Consent Agenda for next week.

Discussion Followed:

Council agrees to move this budget amendment to the Consent Agenda for next week.

Update on project submissions for FY 22-26 Capital Improvement plan-Mark Biberdorf, Town Manager.

Town Manager Mark Biberdorf stated that I can do all this now or I can go through this next week at the regular meeting.

Mayor Whiteside stated that let's go ahead and go through this now.

Town Manager Manager Mark Biberdorf went over the Capital Improvement requests from each department and answered questions that council had on these requested items.

Discussion Followed:

Comments from the Town Manager Mark Biberdorf.

The Police Chief Search is continuing on we narrowed down the applications from 38 to 13 to send out a written exercise and those were due yesterday so Heather and I will be going through those. Then we will work on narrowing that down for structured interviews later this month.

COVID-19 Updates nothing has changed for us since last month. We are wearing masks all the time except when you are in your office by yourself.

The Budget work session is next week at 4:00 (just a reminder). Department heads will give an overview of this past year's activities and then some highlights for big picture items in the upcoming year.

Closed Session per NCGS 143-318.11 (5) "Land Negotiation"
(Regular Meeting)

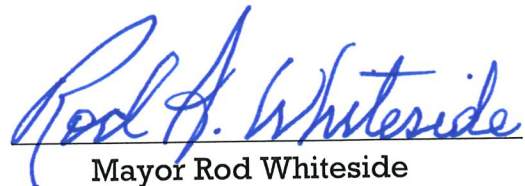
Mayor Whiteside asked for a motion to adjourn and it was so move by Councilman Eddie Henderson and seconded by Councilwoman Sheila Franklin.

Motion carries all in favor.

Adjourned: 06:30 pm

Approved:

2-8-21
Date


Mayor Rod Whiteside

Town of Fletcher
Town Council Meeting
Minutes
January 11, 2021

Call the meeting to order at: 4:00 pm

Those who were in attendance are as follows:

Mayor Rod Whiteside
Mayor Pro-Tem Bob Davy
Councilman Preston Blakely
Councilman Eddie Henderson
Town Manager Mark Biberdorf
Capitan Jose Gutierrez
Parks & Recreation Director Greg Walker
Assistant Town Manager Heather Taylor
Public Works Director Jabbo Pressley
Planning & Zoning Director Eric Rufa

Councilwoman Sheila Franklin was not here at this time.

Budget Presentations from Department Heads

IT Budget – Matthew Horton
Parks & Recreation – Greg Walker
Police Department- Capitan Gutierrez
Public Works – Jabbo Pressley
Planning & Zoning –Eric Rufa
Administration, Professional Services & Town Facilities - Heather Taylor
Accomplishment Overall, Revenues, CIP, Other Projects – Mark Biberdorf

Recessed before regular meeting at 6:00 pm

Recessed at: 4:38 pm

Back from recess and called meeting to order

Called the meeting to order at: 6:00 pm

Councilwoman Sheila Franklin was here at this time.

Invocation: Mayor Whiteside asked for a moment of silence to all of those who have lost their lives due to Corona virus.

Pledge of Allegiance: Mayor Whiteside led everyone in the pledge.

Public Comments

None at this time.

Approval of minutes-corrections, additions or deletions.
(12/7, 12/14)

Mayor Whiteside asked for any additions, corrections, deletions to the minutes that have been presented seeing none do we have a motion to accept the minutes and it was so moved by Councilman Eddie Henderson and seconded by Councilman Preston Blakely.

Motion carries all in favor.

Council Updates

None at this time.

Consent Agenda

Approval of Budget Amendment #2 to the FY 20/21 Budget Ordinance for 20% match on roadway improvements.

Mayor Whiteside asked for a motion to approve the Consent Agenda Item and it was so moved by Mayor Pro-Tem Bob Davy and seconded by Councilman Eddie Henderson.

Motion carries all in favor.

Public Hearing to consider LDC amendments involving required Chapter 106D statute updates-Eric Rufa, Planning & Zoning Director.

Mayor Whiteside asked for a motion to go into Public Hearing for agenda item #4 and it was so moved by Councilman Eddie Henderson and seconded by Councilman Preston Blakely.

Motion carries all in favor.

Planning & Zoning Director Eric Rufa went over the required amendments to the Land Development Code.

Discussion Followed:

Mayor Whiteside asked for a motion to close Public Hearing and it was so moved by Councilman Preston Blakely and seconded by Mayor Pro-Tem Bob Davy and Councilman Eddie Henderson.

Motion carries all in favor.

Mayor Whiteside asked do we have a motion on this item.

Mayor Pro-Tem Bob Davy stated I'll make a motion that we approve the LDC amendments to Chapter 160D and it was seconded by Councilman Eddie Henderson.

Motion carries all in favor.

Estimate for proposed street resurfacing projects-Ben Cathey, McGill & Associates.

Ben Cathey of McGill & Associates went over the estimates for paving Golden Oaks Lane, Grove End Road and Regent Drive.

Mayor Whiteside asked if there were any questions from council.

Council did not have any questions at this time.

Update on project submissions for FY 22-26 Capital Improvement plan-Mark Biberdorf, Town Manager.

Mayor Whiteside stated are there any questions from council as to the presentation that we received on this from last week.

Town Manager Mark Biberdorf stated that he just needed to add the items that Mathew Horton from IT talked about. The AV upgrades and the Microsoft upgrade to the CIP.

Mayor Whiteside asked if there were any questions from council.

There were no questions at this time.

Comments from the Town Manager Mark Biberdorf.

On the police chief search we are at the phase where we had the closing on the written exercise and Heather and I are reviewing these and scoring. Then we hope to be moving to a smaller group to set up for interviews.

COVID 19 updates nothing new from last week. We have been continuing under the same restrictions. We will continue to monitor the vaccine roll out and keep the public informed through our website and Facebook.

We will not be doing the Food Truck Rodeo this month and possibly trying to reschedule this in the spring.

The Budget Workshop will be on Tuesday March 23 and we will start at 8:30 and then the Budget Retreat will be on Saturday May 1.

Eric and I were working with a developer that was looking at a convenience store project at Baldwin circle and they would be looking at a partial road closure. Eric did hear back from DOT today and they said that they would require that a traffic study be done so we are going back to the developer and let them know that a traffic study is going to be required for a potential road closing.

Mayor Whiteside stated that we have a motion to go into Closed Session for Land Negotiation. Councilman Eddie Henderson stated that I'll make that motion and it was seconded by Mayor Pro-Tem Bob Davy.

Motion carries all in favor.

Went into Closed session at: 06:23 pm

Closed Session per NCGS 143-318.11 (5) "Land Negotiation"

Came out of Closed Session at: 06:56 pm

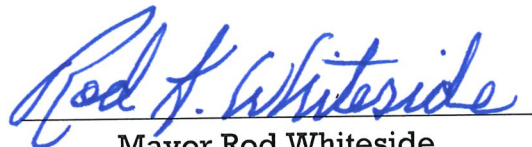
Mayor Whiteside asked for a motion to adjourn and it was so moved by Mayor Pro-Tem Bob Davy and seconded by Councilwoman Sheila Franklin.

Motion carries all in favor.

Adjourned: 06:56 pm

Approved:

2-8-21
Date



Mayor Rod Whiteside