

Town of Fletcher  
Agenda Review Meeting  
Minutes  
September 8, 2020

Call the meeting to order at: 06:00 pm

Those who were in attendance are as follows:

Mayor Rod Whiteside  
Mayor Pro-Tem Bob Davy  
Councilwoman Sheila Franklin  
Councilman Preston Blakely  
Councilman Eddie Henderson  
Town Manager Mark Biberdorf  
Planning & Zoning Director Eric Rufa

Invocation:

Pledge of Allegiance:

\*\*\*Public Comment\*\*\*

None at this time.

Approval of minutes-corrections, additions or deletions.  
(8/3, 8/10 & 8/19)

No comments were made on the minutes at this time.

**Council Updates**

**Mayor Pro-Tem Bob Davy** stated that he recently attended the MPO meeting and they have been going through projects prioritizing them for grants and the next cycle will be in 18 months. He stated that the Town of Fletcher needs to get a plan in place for what we want in the next section of greenway. DOT pays 80% and the town pays 20% and someone from Parks & Recreation needs to get a plan together by the time the next cycle rolls around.

**Councilwoman Sheila Franklin** stated that Bill Lapsley and herself were newly appointed to the MSD board and that she met with him about a week ago and that he seems very knowledgeable about water and sewer and that she is pleased to be on the board with him.

## **Consent Agenda**

None at this time.

## **Update from Traffic Planning & Design regarding the draft pedestrian/bike plan ("Fletcher Connects") – Christy Staudt and Kristy Carter, Traffic Planning & Design.**

A power point presentation was given on several options for trails/paths to connect in the Fletcher area. They also went over the results from the recent survey and prioritized them based on what rated the highest.

Discussion Followed:

## **Approval of Resolution R-20-05 and Presentation of side arm and badge to retired Sergeant David Hensley-Erik Summey, Police Chief.**

**Mayor Whiteside** stated that if there is no objection can I have a motion to approve this Resolution today so that it can be prepared for next week.

**Councilman Eddie Henderson** made a motion to approve the Resolution and it was seconded by Councilwoman Sheila Franklin.

**Motion carries all in favor.**

**Town Manager Mark Biberdorf** answered a few questions that Mayor Pro-Tem Bob Davy had on this item.

## **Public Hearing for economic development land acquisition of DOT parcel on Highway 25-Mark Biberdorf, Town Manager.**

**Town Manager Mark Biberdorf** went over the information on the parcel that the town bid on from DOT. He stated that a bid was put in for \$500 and DOT has since accepted the bid. (200ths of an acre) Since this is for economic development purposes we have to do a public hearing and we advertised for that and you have a copy in your packet.

Discussion Followed:

The public hearing will take place at the regular meeting next week.

**Request for traffic/safety study on portion of Fanning Bridge Road-Mark Biberdorf, Town Manager.**

**Town Manager Mark Biberdorf** stated that he knows that the mayor had received an email from a resident on Snowball Lane regarding a safety concern of pulling out onto Fanning Bridge Road. So the area I am talking about here is near the quarry and if you're leaving here going towards Old Castle and you go downhill and start to come back up, there is 3 streets on the left which are Snowball, Sunflower and Lilac Lane. It is a challenge for residents coming out and tuning left onto Fanning Bridge Road. Public Works did help trim things up in this area to improve the line of sight. I contacted Lonnie Watkins (division engineer) he said that they would do a traffic study there and hopefully they can come back with some recommendations of what they could do there.

Discussion Followed:

**Comments from the Town Manager Mark Biberdorf.**

On the Town Center project you all know where we are with the RFP process. The end of this month is the deadline to get full proposals. I am anticipating that we will get at least one and this will be for the parcel on Hwy 25 they did not show any interest in the parcel here are around town hall. Eric and I have had several meetings with John Holdsworth of Strategic Real Estate Investment Partners and he has a strong interest in this area around town hall especially on the north side. He seems intent when we receive an offer I guess we will know how interested he is.

On the DOT parcel it will probably take a couple of months to get to closing on this but again great we got all the properties now for development of the town center.

COVID-19 Updates- So the governor's executive order he has gone to this 2.5 phase which for us means opening the playgrounds which we kept closed for a while. We opened the playground at Bill Moore Community Park on Friday at 5:00 pm. Kate's park opened this morning at 10:00 am.

Discussion Followed:

The county received a big allocation of money for the Coronavirus relief fund and some of this money is designated for municipalities (1.1 million) and not all of us are intending on using it. (Currently our allocation is \$259,000) There is not a lot that we can request to use these funds for. One thing that we can request is reimbursement

for personnel time for our police department so Heather is working on a report to submit to the county.

On the north side water improvements they are getting ready on September 21 to start construction on that. I think that they are already started on the water storage tank that is going to be built next to the existing one on Burney Mountain Road.

On the flasher that is to be installed at The Cove (Livingston Farms) and Hooper's Creek road, I talked to Lonnie Watkins who said that they are submitting it to their district engineer in Raleigh. They are hoping to hear something in the next couple of weeks and the funding is still there. He is telling me that the town is to build it and then they would take it over.

Our shred event and pill drop is this Saturday from 9 to noon and I put something on our Facebook page about this.

**Mayor Whiteside** asked for a motion to adjourn and it was so moved by Councilman Preston Blakely and seconded by Mayor Pro-Tem Bob Davy.

**Motion carries all in favor.**

Adjourned: 07:25 pm

Approved:

10/5/2020  
Date

  
Mayor Rod Whiteside

Town of Fletcher  
Council Meeting  
Minutes  
September 14, 2020

Call the meeting to order at: 06:00 pm

Those who were in attendance are as follows:

Mayor Rod Whiteside  
Mayor Pro-Tem Bob Davy  
Councilwoman Sheila Franklin  
Councilman Preston Blakely  
Councilman Eddie Henderson  
Town Manager Mark Biberdorf  
Police Chief Erik Summey

Invocation: Councilman Eddie Henderson  
Pledge of Allegiance: Mayor Rod Whiteside

\*\*\*Public Comments\*\*\*

**Representative Chuck McGrady** spoke on his service to Henderson County and that he will be leaving office soon as he has been appointed to the DOT board.

Approval of minutes-corrections, additions or deletions.  
(8/3, 8/10,8/18)

**Mayor Whiteside** asked if there were any corrections, additions or deletions to the minutes as presented and if not do I have a motion to approve those minutes and it was so moved by Councilman Eddie Henderson and seconded by Councilman Bob Davy.

**Motion carries all in favor.**

**Council Updates**

None at this time

**Consent Agenda**

None at this time

**Presentation of side arm and badge to retired Sergeant David Hensley-Erik Summey, Police Chief.**

**Police Chief Erik Summey** recognized Sergeant David Hensley for his 33 years of service in law enforcement in which the last 6 years were with the Town of Fletcher.

**Sergeant Hensley** was presented with a Resolution honoring his service along with his badge and side arm.

**Public Hearing for economic development land acquisition of DOT parcel on Highway 25-Mark Biberdorf, Town Manager.**

**Mayor Rod Whiteside** asked for a motion to open the Public Hearing on the land acquisition and it was so moved by Mayor Pro-Tem Bob Davy and seconded by Councilman Eddie Henderson.

**Motion carries all in favor**

**Town Manager Mark Biberdorf** stated that we have a very small parcel of property on Hwy 25 that DOT owns that we bid on. This piece of property is in conjunction with our town center project together with the whole other block of land that we have assembled. Since this is being done for economic development purposes we are required to have a public hearing. If you approve this tonight with no objections we will move forward with the closing process.

**Mayor Whiteside** asked if there was any questions from council or any discussion while we are in public hearing.

There was no questions or discussion on this.

**Mayor Whiteside** asked for a motion to close the Public Hearing and it was so moved by Councilman Eddie Henderson and seconded by Councilwoman Sheila Franklin.

**Motion carries all in favor.**

**Councilman Eddie Henderson** made a motion to proceed with the acquisition of the property and it was seconded by Councilwoman Sheila Franklin.

**Motion carries all in favor.**

**Request for traffic/safety study on portion of Fanning Bridge Road-Mark Biberdorf-Town Manager.**

**Town Manager Mark Biberdorf** stated that we are asking DOT to do a traffic study on the stretch of Fanning Bridge Road from Snowball Lane up to Lilac Lane. This is due to the challenges that residents face pulling onto Fanning Bridge Road from these streets. I emailed DOT again to get some idea as to how long it will take them to do a review.

Discussion Followed:

**Comments from the Town Manager Mark Biberdorf.**

On the Town Center project and the RFP process, the deadline is September 30<sup>th</sup> to get a response and I am anticipating to get at least one full proposal from one entity. We have a 3<sup>rd</sup> group that is outside this process and I am anticipating receiving something in the next several weeks from them as well.

COVID-19 Updates thankfully we have been able to provide services without any major interruptions. The governor's latest update was a phase 2.5 executive order and we have been able to open our playgrounds and we increased the size of gatherings from 25 to 50 outside. We have already had some requests as to an increase in rentals of ball fields. Parks & Recreation is already working on some modifications to our next events. The county got an allocation from the state (COVID relief funds) which was a little over 4 mil in which they have to share with the municipalities and Fletcher's share of that is just over \$259,000.00. There are not a lot of things that are eligible but they are letting us use it for personnel expense which would apply to our police department since that is a public safety response.

The construction of the pump station for the north side water improvements that the Hendersonville Water Department is doing is starting on September 21st. They are also doing a new water storage tank on Burney Mountain Road next to the existing tank.

Discussion Followed:

The flasher at Hooper's Creek and Wildbriar Road in Livingston Farms (The Cove) it hasn't been solidified as of yet as far as getting final authorization to start working on a design. It has been sent to the chief engineer's office in Raleigh hopefully in the near future we will get final approval on that.

On the shred event and pill drop it was estimated that we received between 25,000 to 30,000 pounds of paper. Not sure about the pill drop but the chief estimated that about 40 to 50 pounds of medication was received.

**Mayor Rod Whiteside** stated that for next year we need to make sure to highlight the limit of the amount that each individual can bring to the event.

**Mayor Whiteside** asked do we have a motion to go into Closed Session for personnel matters and Councilman Eddie Henderson stated that he would make that motion and it was seconded by Mayor Pro-Tem Bob Davy.

**Motion carries all in favor.**

Went into Closed Session at: 06:30 pm

**Closed Session per NCGS 143-318.11 (6) "Personnel Matters"**

Came out of Closed Session at: 07:08 pm

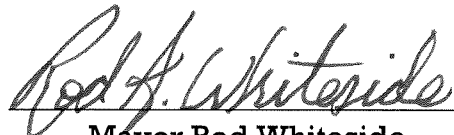
**Councilwoman Sheila Franklin** made a motion to adjourn and it was seconded by Councilman Eddie Henderson.

**Motion carries all in favor.**

Adjourned: 07:10 pm

Approved:

10-5-2020  
Date

  
Mayor Rod Whiteside