

Agenda Review Meeting
Minutes
August 5, 2019

Call the meeting to order at: 06:00 pm

Those who were in attendance are as follows:

Mayor Rod Whiteside
Mayor Pro-Tem Eddie Henderson
Councilman Hugh Clark
Councilwoman Sheila Franklin
Councilman Bob Davy
Planning & Zoning Director Eric Rufa
Town Manager Mark Biberdorf

Invocation
Pledge of Allegiance:

****Public Comment***
None at this time.

Approval of minutes-corrections, additions or deletions.
(7/1 & 7/8)

No comments were made on the minutes at this time.

Council Updates
None at this time.

Consent Agenda
Tax refunds/releases
Approval of Resolution R-19-06 to close out Parks & Recreation Maintenance Building project.

No comments were made on the Consent Agenda at this time.

Public Hearing to consider Rezoning # 2019-01 a request to rezone PIN# 9643-94-9427, owned by Robert Lance from R-2 (residential) to C-2 (commercial)-Eric Rufa Planning & Zoning Director.

Planning & Zoning Director Eric Rufa stated that Mr. Lance has a current offer on his property and since he got the negative recommendation from Planning Board he has since gotten a realtor who has been working with him. The potential closing is not until October so what I am suggesting to the owner is that we continue the public hearing until September to keep it alive if the property sale falls through so we don't have to re-advertise. We could move this to the Consent Agenda for next week and Mr. Lance has agreed to this.

Item Number 7 is moved up at this time.

Consideration of a request from Chris Eller to release a bond for Phase I improvements in Sycamore Cottages and to approve a new reduced bond from Windsor Built Homes to cover the remaining improvement items-Eric Rufa, Planning & Zoning Director.

Planning & Zoning Director Eric Rufa stated when it was approved that they put up a bond to cover remaining infrastructure improvements in Phase I for road surfacing, sidewalks, and street trees. Fast forward a couple of years the bond that was set up to expire in two years and is set to lapse August 29. The original approval had been for one developer and then it subsequently transferred rights to another developer. So basically it has come to release the bond on Phase I

Everything that is not done in this phase I will be in the new bond.

Mayor Whiteside asked council do they have any objections to placing this on the Consent Agenda next week.

Council had no objection to placing this item on the Consent Agenda for next week.

Public Hearing on approving development appropriation and an application to the Local Government Commission for a financing agreement-Heather Taylor, Assistant Town Manager.

Town Manager Mark Biberdorf stated that this Public Hearing is a requirement from the Local Government Commission for a financing agreement. The ad that is

attached in your packet was advertised on Friday. It authorizes the expenditure of up to \$150,000 for this land acquisition.

Discussion Followed:

Approval of Resolution # R-19-07 supporting an application to the Local Government Commission for approval of a financing agreement-Heather Taylor- Assistant Town Manager.

Town Manager Mark Biberdorf stated that this Resolution is basically authorizing the appropriation of the funds. It is up to 150,000 the purchase price is less but there will be some closing costs. Our arrangement with that piece of land is to put a parking lot down and then finish the land swap. That is why it is that amount then the rest of the Resolution is authorizing up to 1.8 million in financing for an installment purchase loan.

Discussion Followed:

Approval of low bid for purchase of playground equipment at Bill Moore Community Park-Greg Walker, Parks & Recreation Director.

Mayor Rod Whiteside stated that the lowest bid for the playground equipment was \$93,669.45 and asked the Town Manager was there anything additional on this item.

Town Manager Mark Manager further explained the information in the agenda packet and he stated that Greg Walker will be here to discuss this more in detail next week.

Discussion Followed:

Proposed schedule for distribution of recycling carts-Jabbo Pressley, Public Works Director.

Mayor Rod Whiteside asked council if there are any questions/comments on the carts at this time.

Town Manager Mark Biberdorf stated that he asked Jabbo to comment on this at the regular meeting.

Discussion Followed:

Resolution requesting contingency funding from the General Assembly for a road safety project-Mark Biberdorf, Town Manager.

Town Manager Mark Biberdorf stated that he mentioned this at the last meeting about the request from the residents of The Cove for a flashing light at this intersection. (Hooper's Creek & Wildbriar Road) I did mention the contingency funding with the General Assembly that may be available to help with this. We have used contingency funding in the past with the flashing light at Rutledge road. This is going to cost around \$40,000. If council approves this then the Resolution goes to Representative McGrady and Senator Edwards.

Discussion Followed:

Comments from the Town Manager Mark Biberdorf.

I have provided you with a copy of a flyer here that I have put together about our policies for brush collection, recycling collection and Connect CTY for our residents.

Discussion Followed:

Greg Walker received an email from a resident in South Chase (Doug Igor) about the pedestrian bridge (on vacant lot that joins) in the recreation area in South Chase. The vacant property next to the area is now being built on and we may get a request to put a pedestrian bridge in place of the other one that may be removed. If we go this route we may need to get something built with railings etc. to avoid any issues.

Mayor Rod Whiteside stated that he lives in South Chase and he has used that bridge occasionally and it was not put there by the town to begin with so he is not in favor of us putting anything there to replace the existing bridge should it be removed.

Council agrees that the town should not put any type of replacement bridge in due to the possible liability should something happen.

On the Highway 25 Corridor project looking at early October for the extension date. Our engineering firm and the contractor do not think that it is going to take that long. DOT has to sign off on this. Things that still need to be done are curb cuts, traffic loop, crosswalks and then the lane narrowing, lights and the monumentation.

Discussion Followed:

Riverstreet/WGN is working on their efforts with another direct mailing getting to hopefully get some more responses this time.

The Fall Litter sweep is in September from the 14th to the 28th in case anyone is interested in setting up a littler pick up.

Council has decided to wait until spring to do another litter sweep at this time.

Summer Day Camp picnic this Friday at noon if anyone is interested in attending.

Mayor Whiteside asked for a motion to go into Closed Session and it was so moved by Councilman Hugh Clark and seconded by Councilwoman Sheila Franklin.

Closed Session per NCGS 143-318.11 (5) "Contractual Matters"

Went into Closed Session at: 07:07 pm

Came out of Closed Session at: 07:45 pm

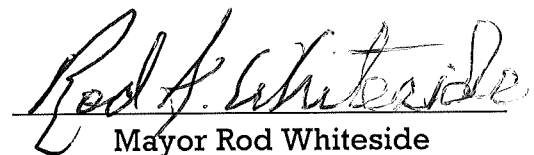
Mayor Whiteside asked for a motion to adjourn and it was so moved by Councilman Hugh Clark and seconded by Councilwoman Sheila Franklin.

Adjourned: 07:49 pm

Approved:

9-9-19

Date



Mayor Rod Whiteside

Town of Fletcher
Council Meeting
Minutes
August 12, 2019

Note: Town Manager Mark Biberdorf is on vacation and Assistant Town Manager Heather Taylor filled in for him.

Call the meeting to order at: 07:00 pm

Those who were in attendance are as follows:

Mayor Rod Whiteside
Mayor Pro-Tem Eddie Henderson
Councilman Hugh Clark
Councilwoman Sheila Franklin
Assistant Town Manager Heather Taylor
Public Works Director Jabbo Pressley
Planning & Zoning Director Eric Rufa
Police Chief Erik Summey
Parks & Recreation Director Greg Walker

Councilman Bob Davy and Town Manager Mark Biberdorf did not attend this meeting.

Invocation: Pastor Roy Waldrop, Fletcher First Baptist Church
Pledge of Allegiance: Annalee Trantham, FernLeaf Charter School

Public Comment

None at this time

Approval of minutes-corrections, additions or deletions.
(7/1 & 7/8)

Mayor Rod Whiteside asked were there any corrections or additions to the minutes as presented?

Councilman Hugh Clark made a motion to approve the minutes as written and it was seconded by Mayor Pro-Tem Eddie Henderson.

Motion carries all in favor.

Council Updates

None at this time.

Consent Agenda

Tax releases/refunds

Approval of Resolution R-19-06 to close out Parks & Recreation Maintenance Building project.

Continuation of Public Hearing to consider Rezoning #2019-01 PIN# 9643-94-9427 from R-2 (residential) to C-2 (commercial) to the September 9, 2019 meeting.

Release of bond for Phase I of Sycamore Cottages and approval of a new reduced bond from Windsor Built Homes to cover remaining improvement items.

Mayor Rod Whiteside asked are there any questions or discussion to the items on the consent agenda? If not is there a motion to accept the items on the Consent Agenda as presented and it was so moved by Mayor Pro-Tem Eddie Henderson and seconded by Councilman Hugh Clark.

Motion carries all in favor.

Public Hearing on approving economic development appropriation and an application to the Local Government Commission for a financing agreement- Heather Taylor, Assistant Town Manager.

Mayor Whiteside stated that we need to have a public hearing and turned this over to the Assistant Town Manager Heather Taylor.

Assistant Town Manager Heather Taylor stated that this public hearing is for an Economic Development project that the town is considering doing. This is an acquisition of properties for our town center. Tonight we have two pieces of property along HWY 25 that we are considering as part of this public hearing. Also we are looking at financing part of this project with an installment purchase contract of no more than 1.8 million dollars.

Councilman Hugh Clark made a motion to go into Public Hearing and it was seconded by Mayor Pro-Tem Eddie Henderson.

There were no comments from the public concerning this project.

Mayor Whiteside asked for a motion to close public hearing.

Councilman Hugh Clark made a motion to close Public Hearing and it was seconded by Mayor Pro-Tem Eddie Henderson.

Motion carries all in favor.

Approval of Resolution # R-19-07 supporting an application to the Local Government Commission for approval of a financing agreement –Heather Taylor- Assistant Town Manager.

Assistant Town Manager Heather stated that with this Resolution, basically you are approving the economic development purchase of those two lots as well as seeking no more than 1.8 million in financing for this project.

Councilman Hugh Clark made a motion to approve Resolution R-19-07 and it was seconded by Mayor Pro-Tem Eddie Henderson.

Motion carries all in favor.

Approval of low bid for purchase of playground equipment at Bill Moore Community Park-Greg Walker, Parks & Recreation Director.

Parks & Recreation Director Greg Walker passed out pictures of the proposed playground equipment and answered questions that council had.

Discussion Followed:

Councilwoman Sheila Franklin made a motion to approve low bid purchase of playground equipment and it was seconded by Councilman Hugh Clark.

Motion carries all in favor.

Proposed schedule for a distribution of recycling carts –Jabbo Pressley, Public Works Director.

Public Works Director Jabbo Pressley said that they are ready to move forward with this and council has the schedule in their agenda packet.

Resolution # R-19-08 requesting contingency funding from the General Assembly for a road safety project-Mark Biberdorf, Town Manager.

Assistant Town Manager Heather Taylor stated this is for us being able to put a flashing light in at the intersection of Wildbriar Road and Hooper's Creek Road. We have been talking to Representative McGrady about some contingency funding from the General Assembly to get this flasher put in because Powell Bill will not cover it because the intersection involves a DOT road and a town road. This is just a Resolution will provide support for Representative McGrady to take back to the General Assembly.

Councilwoman Sheila Franklin made a motion to approve Resolution R-19-08 to request some funding and it was seconded by Mayor Pro-Tem Eddie Henderson.

Motion carries all in favor.

Comments from the Assistant Town Manager Heather Taylor.

The revised flyer on information for our solid waste services and the distribution of our recycling carts you have in front of you.

On the pedestrian crossing in South Chase recreation area the Town Manager has not reached out to Mr. Igor as of yet that council is not interested in putting in another bridge there but he will shortly.

On the Hwy 25 corridor project things are moving along with a contract extension date of early October. Some of the things that need working on are the crosswalks monuments, curve cuts, ramps and narrowing of outer travel lane.

Riverstreet will be sending out another direct mailing to get more/better results from residents.

Councilman Hugh Clark mentioned that the Veterans Solutions Seminar and if anyone need help to stop by and see someone to get any help they may need.

Mayor Whiteside asked for a motion to adjourn and it was so moved by Mayor Pro-Tem Eddie Henderson and seconded by Councilman Hugh Clark.

Adjourned: 07:13 pm

Approved:

9-9-19

Date



Mayor Rod Whiteside