

Town of Fletcher
Agenda Review Meeting
Minutes
November 7, 2018
"Wednesday"

Call the meeting to order at: 06:00 pm

Those who were in attendance are as follows:

Mayor Rod Whiteside
Mayor Pro-Tem Eddie Henderson
Councilman Bob Davy
Councilman Hugh Clark
Councilwoman Sheila Franklin
Town Manager Mark Biberdorf
Planning & Zoning Director Eric Rufa
Parks & Recreation Director Greg Walker

Invocation: Bishop Lionel Smith, Greater New Zion Baptist Church

Pledge of Allegiance:

Public Comment

None at this time

Approval of minutes-corrections, additions or deletions.
(10/1, 10/8)

No comments were made at this time concerning the minutes.

Council Updates

None at this time

Consent Agenda

Approval of Budget Amendments #1 to the FY 18/19 Budget Ordinance for repairs to the streambank in Bill Moore Community Park.

Mayor Rod Whiteside asked if council had any comments on the Budget Amendment at this time.

Council had no comments at this time on this item.

Public Hearing to consider approval of an ordinance regarding potential amendments to the Fletcher Land Use Plan & Land Development Code regarding residential allowances in the C-1 and C-2 zoning districts-Eric Rufa, Planning & Zoning Director.

Planning & Zoning Director Eric Rufa gave an overview of the Public Hearing that will take place next week at the regular council meeting.

He then answered questions that council had on this item.

Discussion Followed:

Update from the Henderson County Tourism Development Authority-Beth Carden, Executive Director.

Mayor Rod Whiteside commented that next week we will hear from The Tourism Development Authority.

Report on recycling cart distribution in the Hooper's Creek area-Jabbo Pressley, Public Works Director.

Town Manager Mark Biberdorf stated that Jabbo Pressley will give a detailed update on the recycling carts next week. He also stated that we may add a few more households (north side of Hooper's Creek) to this initial roll out and we would still have some reserves left to go to another neighborhood next year.

Discussion Followed:

Mayor Rod Whiteside stated that he would like to suggest an addition to the letter. He spoke to a resident that did not get the recycle cart but will soon and they would like to keep their bins. Can we add on to the sentence: If you currently have the smaller recycle bins, please place these empty beside the roll out can **"If you no longer need them"** and we will collect them on your recycle day.

This is so it does not look mandatory that you are supposed to return them.

Discussion and approval of Budget Amendment #2 to the FY 18/19 Budget Ordinance for the Christmas in the Park event-Greg Walker, Parks & Recreation Director.

Parks & Recreation Director Greg Walker passed a schedule out for the Christmas in the Park event. He stated that the Parks & Recreation Department is requesting an \$8,000 budget amendment to increase our program material count. These additional funds would allow us to purchase new lights and add an ice skating rink for the public to enjoy.

Discussion Followed:

Mayor Rod Whiteside stated that he supports this idea to make the Christmas in the Park event unique to Fletcher.

West NGN update on broadband discussions with Riverstreet -Mark Biberdorf, Town Manager.

Town Manager Mark Biberdorf stated that our meeting will be on Tuesday December 4th at 6:00 pm. The press release went out on Monday and we posted this to our website. A six question survey is on our website to get some feedback on this. A press conference with all municipalities is scheduled for Tuesday November 13 at 10 am at Hendersonville City Hall council chambers.

Discussion Followed:

Report on exploration of alternative sites for Park & Recreation Maintenance Building-Mark Biberdorf, Town Manager.

Town Manager Mark Biberdorf stated that this a follow-up to be looking at a revision of our project by looking at alternative sites. There are 3 sites that I was looking at: the former Southern Tee Property, Fletcher Business Park and Town owned property across from Meritor.

Discussion Followed:

Comments from the Town Manager-Mark Biberdorf.

On the Fanning Bridge Road Improvements, we met with DOT on October 30 trying to hit the highlights of what the most important improvements we would like to see on there. The sidewalk was obviously one element, improvements to the Rutledge Road intersection, an alignment where St Johns' Road comes into Fanning Bridge Road then the possibly of a turning lane as you come East on Fanning Bridge Road then some type of turn lane right to help with traffic back up there.

Maybe breaking it up into two phases where from Fanning Bridge all the way down to where it intersects with Rutledge Road would be one phase. Then the rest being down to Underwood Road as a second phase. Maybe a roundabout in one of those intersections to help with the traffic flow. We could possibly get a surface transportation block grant that is an 80/20 split. We could do the sidewalk element out of that but the town would be on the hook for the 20%. I have DOT and MPO working on getting us an idea to what sidewalks would cost along the road. Next summer we will re-submit the project and break it into two phases. The whole idea is what we can do to push up our score so that we can get this funded.

On the Town Center project we will keep communicating with Mr. Youngblood on his property. The contract with Rob Settle of Commercial Carolina is up soon and he is working with an Architect that can possibly help us with this project. Another thing we are doing is looking at what is the basic level of due diligence on the property so that we can get this ready to roll with a tenant on this.

The greenway streambank repair project is essentially done and it looks really good now. We have a gap on the last section that they completed that we will need to extend the fencing in that area. They are going to put live stakes of plantings in the ground of native vegetation to help stabilize the ground in that area.

On the Hwy 25 corridor improvements project it is well underway they will continue with that and then the brick pavers on the east of the road heading north and then move to the west side of the road and head south. We had a construction meeting with them last Friday and we will continue to keep you updated on the progress of this project.

Discussion Followed:

For the crosswalk they will be using stamped asphalt instead of stamped concrete due to the traffic on the road and the time it takes for the concrete to harden/cure. (This will require a change order from the original plans.)

Mayor Rod Whiteside Thanked the scouts for being here this evening and asked for a motion to adjourn and it was so moved by Mayor Pro-Tem Eddie Henderson and seconded by Councilwoman Sheila Franklin.

Adjourned: 07:13 pm

Approved:

12/11/18
Date

Rod A. Whiteside
Mayor Rod Whiteside

Town of Fletcher
Regular Meeting
Minutes
November 13, 2018
"Tuesday"

Call the meeting to order at: 07:00 pm

Those who were in attendance are as follows:

Mayor Rod Whiteside
Mayor Pro-Tem Eddie Henderson
Councilman Bob Davy
Councilwoman Sheila Franklin
Councilman Hugh Clark
Town Manager Mark Biberdorf
Public Works Director Jabbo Pressley
Parks & Recreation Director Greg Walker
Police Chief Erik Summey
Assistant Town Manager Heather Taylor
Planning & Zoning Director Eric Rufa

Invocation: Mayor Pro-Tem Eddie Henderson

Pledge of Allegiance: Ashley Patton of North Henderson High School

Public Comment

None at this time

Approval of minutes-corrections, additions or deletions.
(10/1, 10/8)

Mayor Rod Whiteside asked if council had any corrections, additions deletions to the minutes.

Mayor Pro-Tem Eddie Henderson made a motion to approve the minutes as written and it was seconded by Councilman Hugh Clark.

Motion carries all in favor.

Council Updates

Councilman Hugh Clark commented on the Veterans Breakfast and how impressed he was with the students of West Henderson High.

Councilwoman Sheila Franklin commented on the Water and Sewer Report that she distributed to council and stated that she brought extras to be placed at the counter for residents.

Consent Agenda

Approval of Budget Amendment #1 to the FY 18/19 Budget Ordinance for repairs to the streambank in Bill Moore Community Park

Approval of Budget Amendment #2 to the FY 18/19 Budget Ordinance for the Christmas in the Park event.

Mayor Rod Whiteside asked were there any comments on the Consent Agenda at this time if not do I have a motion to approve the Consent Agenda? It was so moved by Mayor Pro-Tem Eddie Henderson and Councilman Hugh Clark and it was seconded by Councilman Bob Davy.

Motion carries all in favor.

Town Manager Mark Biberdorf stated that he would like to add one item on the agenda concerning the extension of the Kate's Park lease.

Mayor Rod Whiteside stated that we could add that to the end of the agenda as item number 9.

Public Hearing to consider approval of an ordinance regarding potential amendments to the Land Development Code regarding residential allowances in the C-1 and C-2 zoning districts-Eric Rufa, Planning & Zoning Director.

Councilman Hugh Clark made a motion to go into Public Hearing and it was seconded by Mayor Pro-Tem Eddie Henderson.

Planning & Zoning Director Eric Rufa went over the recommended changes that he has suggested in the Land Development Code.

Mayor Rod Whiteside asked does the public have any comments on this at this time.

There were no comments from the public at this time.

Councilman Hugh Clark made a motion to come out of Public Hearing and it was seconded by Mayor Pro-Tem Eddie Henderson.

Motion carries all in favor.

Mayor Rod Whiteside stated do have a motion on the amendments?

Councilman Bob Davy made a motion to approve the ordinance changes for the Fletcher Land use plan and Land Development Code and it was seconded by Councilman Hugh Clark.

Motion carries all in favor.

Update from the Henderson County Tourism Development Authority- Beth Carden Executive Director.

Executive Director Beth Carden gave an overview of Tourism in Henderson County and the latest figures that she received in August for the area. She stated that Henderson County is ranked #14 for Tourism in the state.

She then answered questions that council had on her presentation.

Discussion Followed:

Report on recycling cart distribution in the Hooper Creek area-Jabbo Pressley, Public Works Director.

Public Works Director Jabbo Pressley gave an overview of the cart distribution in the Hooper's Creek area he went over the letter that was sent out to residents. He said that they did have 15 cans returned back in from residents that did not want them. We had 560 cans and distributed 222 cans.

He then showed a map of an area in Hooper's Creek that he would like to implement the distribution of recycle carts in. This would be about 95 homes.

Discussion Followed:

Council is ok to move forward with the suggested additional distribution of the recycling carts in the Hooper's Creek area.

West MGN update on broadband discussions with Riverstreet-Mark Biberdorf, Town Manager.

Mayor Rod Whiteside asked do we have anything else to add to this.

Town Manager Mark Biberdorf said that the press conference was today with Laurel Park, Hendersonville and Fletcher which met in the council chambers in Hendersonville. Unfortunately the press did not show up. However the public information officer from Hendersonville videotaped a statement from each of the municipalities. We are trying to get the word out on this with the press release and the survey on our website and a connect CTY call will go out tomorrow. Our meeting is here on December 4 at 6:00 pm.

Discussion Followed:

Report on exploration of alternative site for Parks & Recreation Maintenance Building-Mark Biberdorf Town Manager.

Mayor Rod Whiteside asked if there were any updates on the Parks & Recreation Maintenance Building.

Town Manager Mark Biberdorf stated that there are no real updates other than the reports on these sites. I am waiting on Ben Cathey to get me a proposal to do a brief analysis on the Meritor property.

Discussion Followed:

This item was added to the agenda:

Approval of Lease Extension on Kate's Park-Mark Biberdorf, Town Manager.

Town Manager Mark Biberdorf commented that on our current lease we have goes until 2021 and I contacted Kenneth Young blood since we are planning on putting new equipment in the playground and he is willing to extend the lease until 2025.

Discussion Followed:

Councilman Hugh Clark asked about road maintenance in there since it had been repaved. (Mr. Youngblood had commented on this)

Town Manager Mark Biberdorf stated that he figured that we would continue to split this with the county but he would check with them on this.

Discussion Followed:

Mayor Rod Whiteside asked for a motion to accept the extended lease and it was so moved by Councilman Bob Davy and seconded by Mayor Pro-Tem Eddie Henderson.

Motion carries all in favor.

Comments from the Town Manager-Mark Biberdorf.

Town Manager Mark Biberdorf stated that there was nothing new on Fanning Bridge Road from last week.

Mayor Pro-Tem Eddie Henderson stated that at least we could look at doing lighting down Fanning Bridge Road and guttering alongside the road as well to make it look a little nicer. He said that there are some areas of Fanning Bridge Road that are completely dark.

Town Manager Mark Biberdorf then stated that next summer we can look at updating these projects for the evaluation process for these projects.

On the Town Center Project, Rob Settle of Commercial Carolina is supposed to bring a proposal back with an architect that he has partnered up with. I don't have that back as of yet. Rob's agreement with us is year to year and it is coming up in December as well. As I mentioned to you last week no new movement on any additional options on properties.

I talked to Kenneth Youngblood about their property "Byrum Seed" that is still actively for sale and they still want to keep it for sale with the estate not being settled. He does not have a problem with doing an option on it he just did not want to tie the property up since it is in an estate and they are working on a trust involving the estate at this time.

The Greenway Streambank repair is completed. Some areas still need split rail fencing in there as extra protection. The live stakes will be put in early December for vegetative cover to stabilize the bank.

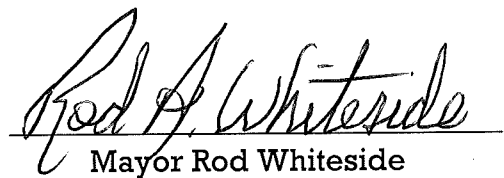
The Hwy 25 Corridor Improvements project is continuing to move forward the rain and weather has slowed things somewhat. We are making sure everyone is on same page with the improved plans as we move forward.

Mayor Rod Whiteside asked for a motion to adjourn and it was so moved by Mayor Pro-Tem Eddie Henderson and seconded by Councilman Hugh Clark.

Adjourned: 08:16 pm

Approved:

12/11/18
Date


Mayor Rod Whiteside