

TOWN OF FLETCHER
300 OLD CANE CREEK ROAD
FLETCHER NC 28732
(828-687-3985
FAX (828-687-7133

Date_____

Account Number_____

Office Use Only

BUSINESS REGISTRATION

Name of Business_____

Type of Business_____

Location/Address of Business_____

City

State

Zip

Mailing Address of Business_____

City

State

Zip

Business Telephone Number_____

Fax Number_____

Owner/Manager's Name_____

Home Address_____

City

State

Zip

Home Phone Number_____

Cell Phone Number_____

Federal ID Number_____ Drivers License #_____ State_____

CONTRACTORS ONLY

Email Address_____

State License #_____

(Please attach photo copy of state license to application)

Registration does not constitute approval by other Town Departments, or other outside agencies. It shall be the responsibility of the applicant to make sure that all required permits, inspections, etc. are obtained prior to commencement of business operations.

I certify that the statements made in the foregoing application are true to the best of my knowledge and belief.

Signature_____ Print Name_____

Title_____ Corporate Name_____

For Town Use Only:

A copy of this application has been forwarded to:

Fire Marshal_____ Initial_____ Date_____

Planning/Zoning_____ Initial_____ Date_____

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INSTRUCTIONS (Please read carefully)

Who Must Complete This Form – This form is used for registration of Business and for Fire Inspections. The Town of Fletcher requires that all businesses and organizations complete this form. The information on this form is available to the Fletcher Police Department.

Any person who conducts business within the Town, either by maintaining a business location within the Town limits or, is required to register the business. If a company or individual is engaged in more than one type of business activity within the Town, a separate registration will be required for each type of business activity.

Any person who engages in business in the Town for religious, educational or charitable purpose shall be Charitable, non-profit organizations must be registered with the Secretary of State's office

Registration is required and registration fees paid before a business may begin operating within the Fletcher Town limits. All registrations expire on June 30. Renewal notices will be mailed after July 1 and fees paid within thirty days. If you do not receive a renewal notice, please call Town Hall at 828-687-3985.

Change in Place of Business – In order for your business to receive renewal notices and other correspondence in a timely manner, PLEASE NOTIFY THE OFFICE IF THE LOCATION OF YOUR BUSINESS OR YOUR BUSINESS MAILING ADDRESS CHANGES.

Display of License – Each business shall post the registration certificate in a conspicuous place at the regular place of business. If there is no regular place of business, the license shall be kept where it may be inspected at appropriate times.

Reasons for Refusal or Revocation of a Registration – The Tax Collector shall refuse to issue a registration or shall revoke a registration for any of the following reasons:

1. The applicant misrepresents a fact relevant to his qualifications for a registration
2. The applicant refuses to provide information necessary.
3. The applicant has not been issued an occupancy permit from the planning department as required by the Town Zoning Ordinance.

Collection of Unpaid Tax – Any person who begins or continues to engage in a business without payment of the registration fee is liable for an additional tax of 5% each thirty days it is unpaid. (G.S. 105-109)

Disclaimer – The issuance of a registration does not constitute acceptance or approval of the above named location as having complied with existing building codes, fire prevention code, zoning code, Town ordinance, or North Carolina State law. A license shall remain fully liable and responsible for bringing the premises in conformity will all applicable Town and State Codes.

This institution is an Equal Opportunity Provider.