

Town of Fletcher
Agenda Review Meeting
Minutes
February 5, 2018

Call the meeting to order at: 05:59 pm

Invocation: Mayor Pro-Tem Eddie Henderson
Pledge of Allegiance: Will Hart

Those who were in attendance are as follows:

Mayor Rod Whiteside
Mayor Pro-Tem Eddie Henderson
Councilman Bob Davy
Councilman Hugh Clark
Councilwoman Sheila Franklin
Town Manager Mark Biberdorf
Planning & Zoning Director Eric Rufa
Tax Collector Candy Broome

*****Public Input*****

Ron Shultz 10 South Chase Drive Fletcher commented on the Fletcher town seal and the history of the seal and suggested that the settled in 1785 be removed from the seal that is going on the wall.

Approval of Minutes-corrections, additions or deletions.
(1/02, 1/08)

Mayor Whiteside has asked council to review the minutes and let any changes be known next week.

Council Updates

None at this time

Consent Agenda

Tax refunds/releases

Approval of Leasha Ogle for a 3 year term on the Parks & Recreation Advisory Board.
Set Public Hearing for March 12, 2018 for discussion on proposed financing of \$1,500,000 for the Parks & Recreation Maintenance Building.
Set Public Hearing for March 12, 2018 meeting to consider potential LDC Amendments regarding "Short Term Rentals" of residential dwellings.

Mayor Pro-Tem Eddie Henderson asked about the public hearing for the Parks & Recreation Maintenance building and when are the bids going out.

Town Manager Mark Biberdorf stated that the advertisement for bids is going out this week and should be due in by March 8, 2018.

Mayor Pro-Tem Eddie Henderson also asked about the public hearing for short term rentals.

Planning & Zoning Director Eric Rufa gave an overview on this for the public hearing next month.

Discussion Followed:

Presentation and discussion on the possibility of Fletcher Town Hall becoming a polling place-Beverly Cunningham, Director Henderson County Board of Elections.

(Aaron Troutman elections specialist)

Board of Elections Director Beverly Cunningham gave an overview of how difficult voting has become at the Fletcher Library and because of the expansion of the church next door has been made useless for voting. She stated that they must have a government funded facility to have elections in and especially for one stop voting.

In the 2016 November presidential election we had 8726 people who voted in the one stop election. During the last election in Fletcher we voted from 10:00 to 6:00 pm Monday through Friday and 8:30 to 1:00 on the two Saturdays. 65 percent of the people came to one stop voting.

Discussion Followed:

Town Manager Mark Biberdorf asked for a calendar from Beverly Cunningham for polling dates to avoid any room scheduling conflicts.

Mayor Whiteside thanked Ms. Cunningham for the information and told her that we would be contacting her concerning a decision made by council on this.

Mid-year tax report and approval of Tax collector to advertise delinquent taxes per NCGS 105-369 Candy Broome, Tax Collector.

Tax Collector Candy Broome presented council with a report of outstanding taxes as of today to include all prior years. She then gave an overview of the tax collections for 2017 what were billed out and collected.

As of the end of January we are 98% collected and she is requesting to run an ad on March 21, 2018 and to keep the advertising cost at 8.00 per parcel that we put in the local paper.

We have collected almost everything on the ones submitted to the Lawyers office that are delinquent. We did have 2 properties at the court house to sell that there were no bids on and they have an agent on staff to help market those to get them sold. There are a couple of properties that have not sold yet because they are not sure how to market them but they are working on that.

Discussion Followed:

Presentation of Proclamation P-18-01 and photo in honor of Bill Moore day in the Town of Fletcher-Rod Whiteside, Mayor.

Mayor Whiteside commented that Mayor Moore will be here on Monday for the presentation of the proclamation and the unveiling of the portrait.

Approval of lowest responsible bidder for resurfacing projects-Ben Cathey, McGill Associates.

Town Manager Mark Biberdorf The bids will be due this Thursday at 2:00 we will do the opening. Just a follow-up I know we were originally going to piggy back the opening with our regular road resurfacing (Powell bill) and then the widening and resurfacing of the main drive into the park and the third project was Library road. On Friday McGill will certify the bid tabulation and we should have that by the regular meeting on Monday.

Discussion Followed:

Approval of recycling contract with Curbside Management –Mark Biberdorf, Town Manager.

Town Manager Mark Biberdorf stated that we were able to come together on the recycling agreement. We are extending it for 5 years forward from this April. They have agreed to help with marketing efforts, lids will be provided since we have had the material blowing out and up to 40 gallon carts will be allowed.

Discussion Followed:

Councilwoman Sheila Franklin suggested posting a list on the back of the recycle calendar of what you can recycle to help residents.

Grant proposal for recycling carts-Mark Biberdorf, Town Manager.

Town Manager Mark Biberdorf stated that there is a recycling grant program and it is called a Community Waste Reduction Recycling grant and this does allow for the purchase of recycling carts. I have got Dalton Buckner who is our intern and he is working on the grant application for submittal.

In recent discussion with Barry Lawson I asked him what size cart should we go for and he suggested the larger size of 95 gallon (versus 50) so that the more you recycle the less of course goes into the landfill. The draft is due February 16 and what I want to propose that we do a grant application and submit this as a phased approach for this coming fiscal year which would be July 1, 2018 through June 30, 2019. The grant is in the amount of \$19,967 and the carts are about \$49.00 to \$50.00 to include delivery.

The first year we would make this on a first come first serve basis and make them available to people who really want to participate. The way this would go the first year it would be for \$24,000 with a \$20,000 grant and a \$4,000 match (20%) we would buy 489 carts. Then in order to get up to the total number of households that we are reaching now which is about 2,900 we would need to extend this out for another five years after the initial implementation period.

Discussion Followed:

Staff Report on financing options for new park-Heather Taylor, Assistant Town Manager.

Town Manager Mark Biberdorf stated in follow up you have a copy of a report in your packet that Heather prepared. This is to take into perspective if we were to finance the total park improvements how we would do this and what would it cost on a GO Bond versus the traditional installment purchase financing contracts. We did some research with Bob Jessup who is our Bond Council and then with Tyler Traudt of First Tryon Advisors. If we went with a GO Bond is it possible to get it on the ballot for this fall. Also if you went with a GO Bond what are all the steps required for the GO Bond process. Then if we are looking at 3 million dollar financing what would that mean to us debt service wise.

The Town Manager then went over the options on the report with council.

Discussion Followed:

Comments from the Town Manager Mark Biberdorf

On the Parks & Recreation Maintenance Building project you have a copy of the full ad that it is going to be advertised in The Times News and in a contractor's publication as well. The bids are due in on March 8 and a pre-bid meeting is scheduled on February 22. One of the things holding up the bidding project was that as you are aware that is a Brownfields site and some low level dioxins (soil analysis) were found on there. We had to submit a plan to NCDENR for this to see if we can leave the soil onsite or do we have to remove it from the site. There was some infiltration testing (compaction/storm water penetration) on the property as well that we needed to get an answer on this to get this done.

On the park drainage improvements project we approved the low bid on that with Trace & Company and they had a pre-construction conference this Friday and hoping to have it completed by March 15.

The meeting with legislative delegation I have gotten in touch with Senator McGrady and Senator Edwards's office we will be meeting with them on February 15. The Mayor and Sheila will be able to attend the meeting so that we can discuss our legislative priorities list.

On the Hwy 25 corridor project our main point of contact with DOT has been meeting with Federal Highway Administration they are saying that now the monuments are not surface related to the project. (Therefore will not fund) I am appealing this

decision and had a phone conference a week or so ago and it did not end well and I am going to appeal it higher up the food chain.

New Fletcher Library Partners has a subcommittee group that is going to speak to the larger industries to see if they would they consider funding or making a donation towards a library.

On the Bill Moore Community Park sign it is going to be \$5,320 installed to change sign in park. I can bring this forward as an agenda item.

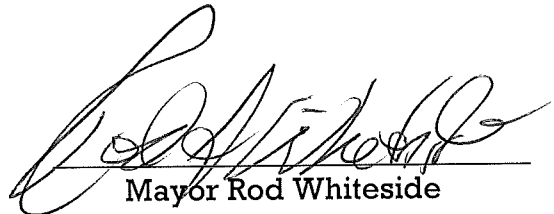
Council is ok with this.

Mayor Whiteside asked for a motion to adjourn and it was so moved by Mayor Pro-Tem Eddie Henderson and seconded by Councilman Bob Davy.

Adjourned: 08:15 pm

Approved:

3-12-18
Date


Mayor Rod Whiteside

Town of Fletcher
Council Meeting
Minutes
February 12, 2018

Call the meeting to order at: 06:59 pm

Those who were in attendance are as follows:

Mayor Rod Whiteside
Mayor Pro-Tem Eddie Henderson
Councilman Bob Davy
Councilman Hugh Clark
Councilwoman Sheila Franklin
Town Manager Mark Biberdorf
Assistant Town Manager Heather Taylor
Parks & Recreation Director Greg Walker
Public Works Director Jabbo Pressley
Police Chief Erik Summey
Planning & Zoning Director Eric Rufa

Invocation: Mayor Pro-Tem Eddie Henderson
Pledge of Allegiance: Will Hart

Public Input

Todd Stimson 30 Fawnhurst Lane Fletcher NC spoke on the benefits of medical cannabis and had an amended Resolution and some additional information for council to review.

Approval of Minutes-corrections, additions or deletions.
(1/02, 1/08)

Mayor Pro-Tem Eddie Henderson made a motion to approve the minutes as written and it was seconded by Councilman Bob Davy.

Council Updates
None at this time

Consent Agenda

Tax refunds/releases

Approval of Leasha Ogle for a 3 year term on the Parks & Recreation Advisory Board
Set Public Hearing for March 121, 2018 for discussion on proposed financing of \$1,500,000 for the Parks and Recreation Advisory Board.

Set Public Hearing for March 12, 2018 to consider potential LDC Amendments regarding "Short Term Rentals" of residential dwellings.
Approval for Tax collector to advertise delinquent taxes per NCGS 105-369 on March 21, 2018.

Mayor Pro-Tem Eddie Henderson asked Parks & Recreation Director Greg Walker to give council some background information on Ms. Ogle.

Parks & Recreation Director Greg Walker stated that Ms. Ogle is a Fletcher resident and she works with Salvation Army out of Asheville as a Human Resources Director and she has 3 small children and is very interested in Parks & Recreation.

Councilwoman Sheila Franklin stated that on the Consent Agenda that she would like to make a motion to table two items. First she would like to table the Public Hearing on "Short Term rentals" she said she feels like she needs to get more information before she can make a decision to vote on short term rentals and wants to make the best decision for our town. She then stated that second she would like to make a motion to table the approval for another Parks & Recreation board position to see if we get more applicants. We love our volunteers and they do a great job but I would like a bit more information on this individual.

Discussion Followed:

Councilman Bob Davy stated that he is in support of tabling the Public Hearing on short term rentals as well.

Councilman Hugh Clark seconded the motion made by Councilwoman Sheila Franklin to table the two items on the Consent Agenda.

Motion carries all were in favor

Mayor Whiteside asked is there a motion to approve the remaining items on the Consent Agenda?

Councilman Bob Davy made a motion to approve the three remaining items on the Consent Agenda and it was seconded by Councilwoman Sheila Franklin.

Motion Carries all were in favor

Town Manager Mark Biberdorf suggested that a council member attend planning board meeting to get more information on the short term rentals.

Planning & Zoning Director Eric Rufa suggests that since he does not have a planning board meeting this month that we put this agenda for next month as a

discussion item and he will invite as many planning board members that want to attend to discuss this item.

Council agrees to this idea.

Presentation of Proclamation P-18-01 and photo in honor of Bill Moore day in the Town of Fletcher-Rod Whiteside, Mayor.

Councilman Hugh Clark made a motion to approve Proclamation P-18-01 in favor of Bill Moore Day and it was seconded by Mayor Pro-Tem Eddie Henderson.

Mayor Rod Whiteside presented the Proclamation to former Mayor Bill Moore and unveiled his portrait.

Approval of the lowest responsible bidder for resurfacing projects-Ben Cathey McGill & Associates.

Ben Cathey of McGill & Associates went over the recent bids that were received for the paving projects in the town of Fletcher. Tarheel Paving and Asphalt Company was the lowest responsible bidder at \$359,024.30.

Mayor Whiteside asked for a motion to approve the paving contract with Tarheel Paving and Asphalt Company in the amount of \$ 359,024.30 and it was so moved by Councilman Hugh Clark and Councilman Bob Davy and seconded by Mayor Pro-Tem Eddie Henderson.

Motion carries all were in favor.

Approval of recycling contract with Curbside Management-Mark Biberdorf, Town Manager.

Mayor Whiteside asked were there any questions or a motion regarding a recycling contract that was discussed previously with curbside?

Councilman Hugh Clark made a motion to approve the recycling contract with Curbside Management and it was seconded by Mayor Pro-Tem Eddie Henderson.

Motion carries all were in favor.

Grant proposal for recycling carts-Mark Biberdorf, Town Manager.

Mayor Whiteside stated are there any additional questions with the grant proposal for the recycling carts from last week.

Town Manager Mark Biberdorf stated if grant is approved it does not go into effect until the new fiscal year which would be July 1. This match is just under \$4,000 and this will be a budget request for the upcoming year.

Discussion Followed:

Councilman Bob Davy made a motion to move forward with a grant proposal for recycling carts and it has been seconded by Councilwoman Sheila Franklin.

Motion carries all were in favor.

Staff report on financing options for new park-Heather Taylor, Assistant Town Manager.

Assistant Town Manager Heather Taylor went over the possible options to finance the new park.

Discussion Followed:

Comments from the Town Manager Mark Biberdorf.

The maintenance building advertisement went out last week and it was advertised in the Times News and on a contractor's website as well. Bids will be due on March 8 and a mandatory pre-bid conference will be held here on February 22.

Discussion Followed:

The park drainage improvements have started today they mobilized on Friday and with all the rain we had over the weekend I don't think they have gotten too far yet.

The Legislators meeting was cancelled and needs to be rescheduled we need to look at new dates for this soon.

The NFLP has a subcommittee for fundraising (mentioned last week) that I am working with where we are reaching out to some of our larger manufactures here in town trying to set up some meetings.

Parks & Recreation Director Greg Walker has gotten a quote on the park sign and we will bring that forward at March meeting.

Mayor Whiteside asked for a motion to go into Closed Session.

Mayor Pro-Tem Eddie Henderson made a motion to go into Closed Session and it was seconded by Councilman Bob Davy.

Went into Closed Session at: 08:04 pm

Closed session per NCGS 143-318.11 (5) "Contract Negotiation"

Mayor Pro-Tem Eddie Henderson made a motion to come out of Closed Session and it was seconded by Councilman Bob Davy and Councilman Hugh Clark.

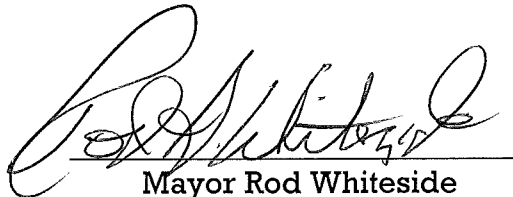
Came out of Closed Session at: 09:17 pm

Mayor Whiteside asked for a motion to adjourn and it was so moved by Councilman Hugh Clark and seconded by Mayor Pro-Tem Eddie Henderson and Councilman Bob Davy.

Adjourned: 09:20 pm

Approved:

3-12-18
Date


Mayor Rod Whiteside