

Town of Fletcher
Agenda Review
Meeting Minutes
June 5, 2017

Call the meeting to order: 06:01 pm

Those who were in attendance are as follows:

Mayor Bill Moore
Mayor Pro-Tem Eddie Henderson
Councilman Bob Davy
Councilman High Clark
Councilwoman Sheila Franklin
Town Manager Mark Biberdorf
Planning & Zoning Director Eric Rufa

Invocation: Councilwoman Sheila Franklin
Pledge of Allegiance: Councilman Hugh Clark

Public Input
None at this time

Approval of Minutes-corrections, additions or deletions.
(5/01, 5/06 & 5/08)

Mayor Moore asked council to review the minutes and let any changes be known next week.

Council Updates

Councilwoman Sheila Franklin: None at this time
Mayor Pro-Tem Eddie Henderson: None at this time
Councilman Bob Davy: None at this time.
Councilman Hugh Clark: None at this time

Consent Agenda

Tax refunds/releases
Approval of Robert Hutchison Jr. for a 3 year term on the ABC Board to expire in 6/20.

Town Manager Mark Biberdorf stated ABC Board Chairman Larry Waldrop encouraged Robert Hutchinson to apply for the vacant position on the ABC board.

The town clerk stated that she contacted him via email and encouraged him to come to a council meeting to introduce himself to council.

Request for approval of an improvement guarantee for infrastructure in Phase 1 of Old Hendersonville Road Planned Residential Development-Jason Pass, Civil Design Concepts.

Town Manager Mark Biberdorf stated that Eric will be presenting on this this next week. This is about the Planned Residential Development on Old Hendersonville Road they are getting ready to build. We have something in our Land Development Code for a performance bond guarantee where they put up a bond and it allows the developer to move forward with the construction on units. This is in case the developer walks away from the project (goes belly-up) this would allow us to complete the asphalt, trees and sidewalks. The bond would be in the amount of 1.5 times the entire cost of the infrastructure. We had McGill & Associates review this and they requested some revisions in which Civil Design Concepts has made the requested revisions.

Discussion Followed:

Preliminary opinion of probable construction costs for building project-Mitchel Sorin Legerton Architecture.

Town Manager Mark Biberdorf stated that Legerton will be here next week to present this to council.

Discussion Followed:

The Town Manager will contract the architect with the recommended cost saving measures that council would like to see at next week's presentation.

Public Hearing to approve Budget Ordinance # 0-17-09 for fiscal year 2017-2018-Mark Biberdorf, Town Manager.

Town Manager Mark Biberdorf stated that we have a copy of the Budget Ordinance that will basically have all the number(s) plugged in on the expense and revenue side. It breaks it down into General Government, Public Safety, Public Works and Capital Improvement Fund and obviously the tax rate is remaining the same. One thing that has changed since I presented this at the budget retreat is that we received additional values from the assessor's office. We were at \$1,126,000,000 and now we are at \$1,140,000,000 with an additional 14 million in value. I plugged this in on the expense side and it will affect the fire department and capital

improvement plan. On the revenue side it will reduce the amount of fund balance needed from unappropriated fund balance to balance the budget.

Discussion Followed:

Updated financing report for building project-Heather Taylor Assistant Town Manager.

Town Manager Mark Biberdorf stated that Heather had worked on this report and will be good information for council. This walks through our current payments as we have debt right now and it takes to light what our total cost would be. Right now it would be \$1,775,000 to do this project. (Parks & Recreation storage building)

Discussion Followed:

Report on criminal enforcement of electronic gaming operations-Erik Summey, Police Chief.

Town Manager Mark Biberdorf stated on the enforcement of video gaming in the town the chief will be here next week to give an update on this. There is an issue with this as to whether it is legal or illegal. The Attorney General's office has issued a restraining order on this and does not want it prosecuted at this time. (Pending case in Carrabus County) We are approaching this right now from a zoning standpoint in which Papa's pantry is in violation of.

Discussion Followed:

Comments from the Town Manager Mark Biberdorf.

On the Hwy 25 corridor improvements project a meeting is scheduled next week on June 14th from 4:30 to 6:30 in the multipurpose room. Eric Rufa has sent out letters to the property owners as a courtesy.

Eric and I about a week ago met with Rob Settle of Commercial Carolina on the town center project. We have been trying to get with Anthony Sparrow to get him back but we have had some scheduling issues. The interest to the Rutledge Heirs property is heating back up the Realtor reached back out to them. They are still looking at some type of residential cottage type houses on the north side and focusing on retail on the section in front of Town hall.

Discussion Followed:

The NFLP are continuing with fund raising and they have about \$4,000 they have raised and are also working on a 501C-3 application for grants. They are having a public meeting here June 13 next Tuesday at 7:00 pm.

They are doing some fund raising at Blue Ghost Brewery on June 27th from 6:00 to 8:00 pm and 10% of profits will go to the Library. They are also planning on presenting to the board of commissioners in September.

We need to have a Special Call meeting to do a fiscal budget year close out. We are looking at the 27, 28, or 29 of the last week of June.

Council has selected Wednesday June 28 at 3:00 for the Special Call meeting.

On the Street resurfacing projects they are going along. They had been delayed we had a June 1st substantial completion. Thorncrest and Rosebriar are done. Pinecroft had an issue with the shoulder area of the road. Oak Moss is done. On Norman and Piney they were supposed to put the asphalt down today but didn't because of the rain they are supposed to get the asphalt down tomorrow.

Discussion Followed:

I received a letter from Caroline Gunther of Blue Ridge Humane Society concerning the Spay Neuter program. The county has put in \$50,000 towards this program and they have offered to match up to \$50,000 on what any municipality will put in towards this fund. The City of Hendersonville has given \$20,000. They are looking for \$10,000 from other municipalities or what they can contribute.

Discussion Followed:


Council is not interested in participating in this program at this time.

Councilman Hugh Clark made a motion to adjourn and it was seconded by Mayor Pro-Tem Eddie Henderson.

Adjourned: 08:27 pm

Approved:

7-10-17
Date



Mayor William "Bill" Moore

Town of Fletcher
Council Meeting
June 12, 2017

Call the meeting to order: 07:00 pm

Those who were in attendance are as follows:

Mayor Bill Moore
Mayor Pro-Tem Eddie Henderson
Councilwoman Sheila Franklin
Councilman Bob Davy
Councilman Hugh Clark
Town Manager Mark Biberdorf
Assistant Town Manager Heather Taylor
Planning & Zoning Director Eric Rufa
Public Works Director Jabbo Pressley
Police Chief Erik Summey
Parks & Recreation Director Greg Walker

Invocation: Councilwoman Sheila Franklin
Pledge of Allegiance: Councilman Hugh Clark

Public Input
None at this time

Approval of Minutes-corrections, additions or deletions.
(5/01, 5/06 & 5/08)

Mayor Pro-Tem Eddie Henderson made a motion to approve the minutes as written and it was seconded by Councilman Bob Davy.

Council Updates

Councilman Hugh Clark: None at this time
Councilman Bob Davy: None at this time
Mayor Pro-Tem Eddie Henderson: None at this time.
Councilwoman Sheila Franklin: None at this time

Mayor Moore: commented on the concert in the park this past weekend and how great it was and wanted to thank First Bank on their sponsorship for the event.

Consent Agenda

Tax refunds/releases

Approval of Robert Hutchison Jr for a 3 year term on the ABC Board to expire in 6/20.

Councilman Hugh Clark made a motion to approve the consent agenda and it was seconded by Mayor Pro-Tem Eddie Henderson.

Request for approval of an improvement guarantee for infrastructure in Phase 1 of Old Hendersonville Road Planned Residential Development-Jason Pass, Civil Design Concepts.

Planning & Zoning Director Eric Rufa gave an overview of the information concerning the performance bond for this project.

Chris Day of Civil Design Concepts answered questions that council had about this project.

(See notes on memo in agenda packet)

Councilman Hugh Clark made motion to approve the improvement guarantee bond for infrastructure of Phase 1 and it was seconded by Councilwoman Sheila Franklin.

Preliminary opinion of probable construction costs for building project-Mitchel Sorin, Legerton Architecture.

Mitchel Soren of Legerton Architecture gave an overview of the recently updated plans for the Parks & Recreation Building with some suggested cost saving measures.

Discussion Followed:

Council has decided to concentrate on the Parks & Recreation building at this time and hold off on the vehicle shed yet have the land graded for a future vehicle shed when needed. They have requested for Legerton Architecture to reprice and update the plans and come back at the July meeting with the new information.

Public Hearing to approve Budget Ordinance # 0-17-09 for the Fiscal Year 2017-2018-Mark Biberdorf, Town Manager.

Councilman Hugh Clark made a motion to go into public hearing and it was seconded by Mayor Pro-Tem Eddie Henderson.

Town Manager Mark Biberdorf gave an overview/PowerPoint presentation of the 2017-2018 FY budget ordinances to be approved by Council.

Mayor Moore asked were there any questions from anyone on the budget?

There were no questions at this time.

Mayor Moore asked for a motion to go out of public hearing and it was so moved by Mayor Pro-Tem Eddie Henderson and it was seconded by Councilwoman Sheila Franklin.

Councilman Hugh Clark made a motion to approve Budget Ordinance # 0-17-09 as presented and it was seconded by Councilman Bob Davy.

Mayor Moore states let the record show that the mayor approves this too.

Updated financing report for building project-Heather Taylor Assistant Town Manager.

Assistant Town Manager Heather Taylor gave a brief overview of the financing options but since we have changed our building plan we will need to get these updated.

Report on criminal enforcement of electronic gaming operations-Erik Summey, Police Chief.

Police Chief Erik Summey gave an updated overview on gaming/sweepstakes machines in the State of North Carolina.

Discussion Followed:

Comments from the Town Manager Mark Biberdorf.

The public informational meeting will be here on Wednesday in the multipurpose room. McGill & Associates will have a public informational meeting on the Hwy 25 project from 4:30 to 6:30. Eric Rufa did letter to property owners on highway 25 to notify them of this meeting.

The NFLP meets tomorrow night at 7:00 pm in this room. They are going to have a meeting to update the public on their progress and they are trying to get additional members.

We have a Special Call meeting on Wednesday June 28th at 3:00 pm.

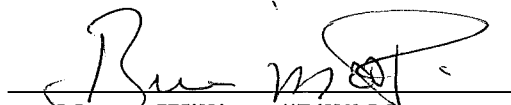
On the street resurfacing projects they are essentially done. They have asphalt down on all six streets and there are some finishing touches that they are working on.

Councilman Bob Davy made motion to adjourn and it was seconded by Mayor Pro-Tem Eddie Henderson.

Adjourned: 09:23 pm

Approved:

7-10-17
Date



Mayor William "Bill" Moore

Town of Fletcher
Special Call Meeting
To close out FY 2016/2017
Budget year
Minutes
June 28, 2017

Call the meeting to order at: 03:15 pm

Those who were in attendance are as follows:

Mayor Bill Moore
Mayor Pro-Tem Eddie Henderson
Councilman Hugh Clark
Councilwoman Sheila Franklin
Town Manager Mark Biberdorf
Assistant Town Manager Heather Taylor

Councilman Bob Davy did not attend this meeting.

Approval of Budget Amendment #6 to the FY 16/17 Budget Ordinance for the Highway 25 grant project.

Assistant Manager Heather Taylor explained Budget Amendment #6 to the Budget Ordinance. This amendment is to transfer our 20% max to the grant project fund. As you know it was an 80 to 20 for the highway 25 project. We spent so far this current year \$102,000 and we received 80% from the grant but we need to allocate our 20% to transfer to that fund. The amount transferred is \$20,502.

Discussion Followed and Questions were answered.

Mayor Pro-Tem Eddie Henderson made motion to approve amendment #6 for the Highway 25 grant project and it was seconded by Councilman Hugh Clark.

Approval of Budget Amendment #7 to the FY 16/17 Budget Ordinance for the Parks & Recreation Maintenance Building project.

Assistant Town Manager Heather Taylor explained the Budget Amendment # 7 to the Budget Ordinance. She stated that this year we had established a Capital Project fund for the maintenance building. So far this year we have spent about \$36,000 in architect fees so we need to transfer those funds over to the capital project fund because we have not established financing as of yet.

Mayor Pro-Tem Eddie Henderson made a motion that we approve Budget Amendment #7 for the Parks and Recreation Maintenance building project and it was seconded by Councilman Hugh Clark.

Approval of Budget Amendment #1 to the Capital Project Ordinance for the Parks & Recreation Maintenance building.

Assistant Town Manager Heather Taylor explained the 1st amendment to the Capital Project ordinance for the Parks & Recreation Maintenance building. (\$36,000)

Discussion Followed and Questions were answered.

Councilman Hugh Clark made a motion to approve amendment #1 to the Capital Project Ordinance for the Parks & Recreation maintenance building fund and it was seconded by Councilwoman Sheila Franklin.

Approval of proceeds received from the Concession stand and Golf Tournament as well as donations to be placed in the Park Development Fund.

Assistant Town Manager Heather Taylor went over the revenue that the town received this year to be placed into the Park Development Fund. (\$ 5,075)

Discussion Followed and Questions were answered.

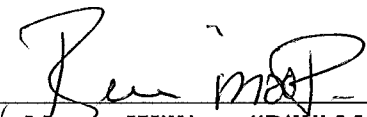
Mayor Pro-Tem Eddie Henderson made a motion to approve proceeds received from the concession stand, golf tournament as well as donations to be placed in the park development fund and it was seconded by Councilman Hugh Clark.

Councilman Hugh Clark made a motion to adjourn and it was seconded by Mayor Pro-Tem Eddie Henderson.

Adjourned: 03:32 pm

Approved:

7-10-17
Date



Mayor William "Bill" Moore