

Town of Fletcher  
Agenda Review Meeting  
Minutes  
October 3, 2016

Call the meeting to order at: 06:01 PM

Those who were in attendance are as follows:

Mayor Bill Moore  
Mayor Pro-Tem Eddie Henderson  
Councilman Hugh Clark  
Councilman Bob Davy  
Councilwoman Sheila Franklin  
Town Manager Mark Biberdorf  
Planning & Zoning Director Eric Rufa  
Public Works Director Steve Morgan  
Police Chief Erik Summey

Invocation: Mayor Pro-Tem Eddie Henderson  
Pledge of Allegiance: Councilman Bob Davy

\*\*\*Public Input\*\*\*  
**None at this time**

**Councilman Hugh Clark** made a motion to go into Closed Session and it was seconded by Councilman Bob Davy and Mayor Pro-Tem Eddie Henderson

**Went into Closed Session at: 06:05 pm**

**Closed Session for Contract Negotiation per "NCGS" 143.318.11 (5).**

**Councilman Hugh Clark** made a motion to come out of Closed Session and it was seconded by Mayor Pro-Tem Eddie Henderson.

**Came out of Closed Session at: 06:45 pm**

**Came back into Regular Session at: 06:52 PM**

Approval of Minutes-corrections, additions or deletions.  
(9/6, 9/12)

**Mayor Moore** asked council to review the minutes and let any changes be known next week.

### **Council Updates**

**Councilman Sheila Franklin:** Commented on the family fun festival and the attendance there and how great it was.

**Mayor Pro-Tem Eddie Henderson:** Commented about the new LED street lights and how great they are and the residents are getting used to them and like them.

**Councilman Bob Davy:** None at this time.

**Councilman Hugh Clark:** Commented on the fireworks and said that he could not get in the park to watch them so and he came over to town hall and watched them from here.

### **Consent Agenda**

Tax Refunds/Releases

Reappointment of Grace Deal to the Fletcher Planning Board for a new 3 year term which will be effective November 5, 2016.

**Mayor Moore** went over the consent agenda and asked did council have any questions.

**Councilman Hugh Clark** asked a question on the clerical error of 1,699.42 on the tax refunds/releases.

**Town Manager Mark Biberdorf** said that he would check into that for next week's meeting.

### **Line Upgrade for a video camera system at Fletcher Community Park-Jim Salanger, Pathway Technologies, Inc.**

**Town Manager Mark Biberdorf** stated that there have been some issues with the cameras at the rear of the park. It has been suggested that we need to go with a fiber optic connection for this area instead of the current CAT 5e cable that we now have since it is not working properly.

**Jim Salanger** gave an overview/explanation of the possible reason for the malfunction of the camera at the rear of the park.

Discussion Followed:

**Discussion on potential amendments to the Town's Solid Waste Ordinance- Steve Morgan, Public Works Director and Eric Rufa, Planning & Zoning Director.**

**Planning & Zoning Director Eric Rufa and Public Works Director Steve Morgan** Gave an overview of the possible amendments that they have come up with for the Solid Waste Ordinance.

Discussion Followed

Cleaning up and billing them can be done as unpaid taxes.

The Town Manager has suggested ways on how to enforce this:

Summarily- without notice which means that staff just enters property.  
Court Order- This would be more notice to home owner and it is very explicit and it also gives us more authority with our staff and/or contracting to go on the property and clean it up.

Discussion Followed:

**Status of animal control services provided by Henderson County Sheriff's Office-Erik Summey, Police Chief and Mark Biberdorf, Town Manager.**

**Town Manager Mark Biberdorf and Police Chief Erik Summey** went over the recent issues with animal control in Henderson County concerning pickup of contained animals in the Town of Fletcher.

Discussion Followed:

**Councilman Bob Davy** suggests the Mayor and the Police chief go to a County Commissioners meeting and bring up the same topics that have been brought up here tonight concerning the issues with animal control.

Discussion Followed:

Council has requested that Animal Control be placed on the LGCCA agenda for discussion.

**Mayor Moore** stated that he had no problem going with the police chief to speak to the county commissioners on this subject.

**Comments from our Town Manager- Mark Biberdorf.**

Henderson County Partnership for Economic Development Dinner is at Falling Creek Camp at 6:00 pm on Thursday October 6.

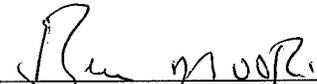
FABA Business Expo is in the park tomorrow from 4:00 to 7:00 pm.

**Councilman Hugh Clark** made a motion to adjourn and it was seconded by Mayor Pro-Tem Eddie Henderson.

Adjourned: 09:13 pm

Approved:

11-14-16  
Date

  
\_\_\_\_\_  
Mayor William "Bill" Moore

Town of Fletcher  
Council Meeting  
Minutes  
October 10, 2016

Call the meeting to order at: 07:00 pm

Those who were in attendance are as follows:

Mayor Bill Moore  
Mayor Pro-Tem Eddie Henderson  
Councilman Bob Davy  
Councilwoman Sheila Franklin  
Councilman Hugh Clark  
Town Manager Mark Biberdorf  
Public Works Director Steve Morgan  
Police Chief Erik Summey  
Parks & Recreation Director Greg Walker

**Planning & Zoning Director Eric Rufa did not attend this meeting.  
Administrative Services Director Heather Taylor did not attend this meeting.**

Invocation: Mayor Pro-Tem-Eddie Henderson  
Pledge of Allegiance: Councilman Bob Davy

\*\*\*Public Input\*\*\*

**John Hill of 38 Wiltshire Circle Fletcher** concerned about parking in neighborhood and said that no parking spaces have been marked/placed on the street in the subdivision.

Approval of Minutes-corrections, additions or deletions.  
(9/6, 9/12)

**Mayor Pro-Tem Eddie Henderson** made a motion to approve the minutes as written and it was seconded by Councilman Bob Davy.

**Council Updates:**

**Councilwoman Sheila Franklin:** stated that she plans on sending a note to Andrew Tate for HCPED dinner and how wonderful it was and that she really enjoyed it.

**Mayor Pro-Tem Eddie Henderson:** stated that he enjoyed the dinner as well and that it was really nice.

**Councilman Bob Davy:** Reminded everyone that Wednesday is the Land of Sky dinner.

**Councilman Hugh Clark:** None at this time.

**Consent Agenda**

Tax Refunds/Releases

Reappointment of Grace Deal to the Fletcher Planning Board for a new 3 year term which will be effective November 5, 2016.

Approval of Letter of Intent with Harvest Real Estate Advisors, LLC

**Councilman Bob Davy** made motion to approve consent agenda and it was seconded by Mayor Pro-Tem Eddie Henderson.

**Line upgrade for video camera system at Fletcher Community Park-Mark Biberdorf Town Manager.**

**Town Manager Mark Biberdorf** stated that last week you heard from Jim Salanger of Pathway Technologies Inc. You also received a copy of a proposal that they provided in the packet for upgrading the line going from the concession building out to the park pavilion. This would be a Cat 5 line up to a fiber optic line connecting that and then doing a wireless connection that would connect to the camera out at the park shelter then to the two cameras at the rear parking lot. That proposal is at \$5,500 and the cost for bringing power to that rear pole with the outlet is \$ 2,637.32. The total cost to do this would be \$8,137.32.

Discussion Followed:

After much discussion council agrees the funds should come from unappropriated fund balance instead of the park development fund.

**Mayor Pro-Tem Eddie Henderson** made a motion for the funds to come from unappropriated fund balance for the camera upgrade in the east side of the park and (electrical work) it was seconded by Councilman Bob Davy.

**Discussion on potential amendments to the Town's Solid Waste Ordinance- Steve Morgan, Public Works Director and Eric Rufa, Planning Director.**

**Public Works Director Steve Morgan** stated that he and Eric are looking to amend the sanitation ordinance. This is to make some changes to help with some of the issues that we have had here in town. These amendments would give us some type of enforcement to work with.

**Town Manager Mark Biberdorf** stated that if there would be some other suggested amendments than attaching a lien. He recommends using court order instead of summarily as a type of enforcement.

Discussion Followed:

**Status of animal control services provided by Henderson County Sheriff's Office Erik Summey, Police Chief and Mark Biberdorf, Town Manager.**

**Town Manager Mark Biberdorf** stated that the biggest update from last week is that I had a copy of the letter in there (agenda packet) from Steve Wyatt and he has since responded back and you have a copy of that letter in front of you. He has directed me to get back in touch with the sheriff (along with Chief Summey) to discuss some type of plan on this. I have no idea what that means. I have contacted the sheriff and tomorrow we are supposed to talk about that. Animal Control has been placed on the LGCCA agenda and I have asked the chief to come along as well and give an update on this.

**Mayor Moore:** Commented on the discussion that he had with Commissioner Hawkins concerning Animal Control in Fletcher.

Discussion Followed:

**Comments from the Town Manager-Mark Biberdorf.**

The New Fletcher Library partners had a meeting with the steering committee and the consultant Steve Allen of Solutions for Local Government who is continuing the input process to start laying out a conceptual design. They have set up a public input meeting on Monday October 17 at 7:00 pm at the Fletcher library branch downstairs to get suggestions on the Library.

I had communication recently with Andrew Tate who is on the board of trustees for BRCC to discuss the industrial training concept and maybe co-locating that with the

library in the town center project. He contacted the board chair who is very interested in talking about this and I am on the agenda for their November 14 meeting. We have a council meeting that night but the meeting starts at 5:00 and I should be here in time for our meeting. I am going to give them a full update on the town center project and the land available for this and see if there is any support from the board.

Discussion Followed:

On the water system improvements another meeting was held here recently with the consultant. It looks like there is going to be an upgrade to the existing water tower on Burney Mountain Road. This will increase the capabilities and pressure issues.

On the Hwy 25 corridor study McGill & Associates was asked to give more information to DOT about the total cost estimate and an additional detailed break out on the cost.

On Kate's Park we are on a 1 year lease again here and I will put this on the November agenda with some specific requests or recommendations. Greg and I have talked a fair amount about this and he has reached out to Kay Youngblood on this. We need a lease for 5 to 10 year lease for more permanency on this so that we can do some upgrades in the park.

Discussion Followed:

On the RFQ for architectural services the deadline was Friday at 3:00 pm and we received 5 responses. The next step is to review the proposals by committee. I'll set that up and so that we can spend some time going through them.

**Councilman Hugh Clark** stated that he wanted everyone to know that we now have EMS service at the Fletcher Fire department locally but it is staffed by the county.

**Mayor Moore** asked for a motion to adjourn and it was so moved by Councilman Bob Davy and seconded by Mayor Pro-Tem Eddie Henderson.

Adjourned: 07:59 pm

Approved:

11-14-16  
Date

  
\_\_\_\_\_  
Mayor William "Bill" Moore