



# Steelcase Shelter Rental Rules and Information

## Location:

85 Howard Gap Road  
Fletcher, NC 29732

## Rental Fee: *(Per 4 hour time block)*

Fletcher Resident: \$75  
Non-Resident: \$125  
Business: \$200

## Contact Information:

Parks and Recreation - 828-687-0751

## Hours:

Open Daily, Daylight to Dusk

## Reservations:

Reservation can be made in person at Fletcher Town Hall (300 Old Cane Creek Rd.), Monday - Friday, 8 a.m. - 5 p.m. To reserve your date, a shelter reservation form must be completed, payment is due at time of reservation. Only cash or checks are accepted. To check shelter availability, please call the Parks and Recreation department at 828-687-0751.

## Park and Shelter Rules:

1. No use of alcoholic beverages or illegal drugs.
2. Tobacco products are not permitted under the shelter.
3. No glass containers of any kind are allowed in the park
4. All minors must have adult supervision at all times.
5. Dogs must be leashed at all times and no more than four feet from owner and are not allowed in children's play-ground areas. Please pick-up after your pets!
6. Marking, writing, or defacing of any equipment, structure, or pavement within the park is prohibited.
7. ALL TRASH MUST BE PLACED IN PROPER RECEPTACLES. Please help us keep the park clean! Other people will be using the shelter after you so please be courteous and clean up after yourself.
8. Taping, nailing, or stapling decorations under/on the shelter is not permitted.
9. Bounce Houses are permitted with prior approval from Town staff. A copy of the provider's liability insurance must be on file prior to your reservation date.
10. Tree climbing is prohibited in the park.

## Refund Policy:

**NO REFUNDS WILL BE GIVEN.** Reservation fees are non-refundable. Every effort will be made to schedule an alternate date should a cancellation be necessary. Alternate dates may or may not be available to the park user depending upon other reservations that have been confirmed. In case of inclement weather, the park user has 2 working days to call and schedule an alternate date.

In case of emergency, please call 911. If you need to report a problem, call the Fletcher Police Department at 828-687-7922 (M-F, 8 -5pm), after hours call the Henderson County Sheriff's Office at 828-697-4911, to have Fletcher Police dispatched.



# Steelcase Shelter Rental Agreement

<b>Name of Licensee:</b>	
<b>Mailing Address:</b>	
<b>City/State/Zip:</b>	
<b>Phone #:</b>	<b>Email Address:</b>
<b>Date of Reservation:</b>	<b>Time:</b>
<b>Purpose of Rental:</b>	<b>Number in Party:</b>

Are you a Fletcher Resident?	
Yes	No

Rental Fee: (Circle One)		
Resident: \$75	Non-Resident: \$125	Business: \$200

This agreement, made and entered into by and between the Town of Fletcher (herein referred to as the "Town"), and \_\_\_\_\_ (herein referred to as the "Licensee").

**In consideration of the mutual promises contained in this agreement, the parties agree as follows:**

1. The Town hereby grants to the licensee a license to occupy and use, subject to all terms and conditions of this agreement, **Steelcase Shelter at Fletcher Community Park.**
2. Licensee shall be allowed to use the premises describe above only during the times, dates, and for the purpose set forth below, and shall further pay to the licensor the fee stated.
3. Should the Licensee desire to decorate the premises for its use, Licensee must first seek and obtain the approval of the Town. It is understood that no flammable or hazardous decorations will be used, nor will Licensee be allowed to drive any nails, tacks, or other metal devices into any wood on the premises. Any use of adhesive tape products is prohibited.
4. Licensees, and all persons utilizing the premises, agree to abide by all the park Rules and Regulations, including, but not limited to the ones attached to this agreement
5. The Licensee agrees not to engage in or permit the premises to be used for any unlawful or offensive purpose. Further, the Licensee agrees to abide by all local, state, and federal laws, ordinances, and regulations while using this permit.
6. Licensee agrees to indemnify the Town and hold it harmless from any and all loss, liability, cost, damage, demand, attorney's fees, and/or expenses that the licensee may incur to be held or be held liable for on account of, or which may directly or indirectly grow out of or in any manner be connected with, the use and occupancy of the premises by Licensee.
7. The Licensee may have the option of having an inflatable bounce house present on the day of the approved reservation. However, a certificate of insurance is mandatory, and required to be turned into Fletcher Town Hall before the day of the reservation date.

**NO REFUNDS WILL BE GIVEN.** Reservation fees are non-refundable. Every effort will be made to schedule an alternate date should a cancellation be necessary. Alternate dates may or may not be available to the park user depending upon other reservations that have been confirmed. In case of inclement weather, the park user has 2 working days to call and schedule an alternate date.

\_\_\_\_\_  
Licensee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Town Employee Signature

\_\_\_\_\_  
Date