

Fletcher Town Council
Regular Meeting Minutes
January 9, 2012

Call the meeting to order at: 04:07:40 PM

Those who were in attendance are as follows:

Mayor Bill Moore
Mayor Pro-Tem Eddie Henderson
Councilwoman Sheila Franklin
Councilman Hugh Clark
Councilman Bob Davy
Town Manager Mark Biberdorf
Planning & Zoning Director Eric Rufa
Administrative Services Director Heather Taylor
Public Works Director Steve Morgan
Parks & Recreation Director Greg Walker
Police Chief Erik Summey

Budget work session and presentations from staff – Mark Biberdorf, Town Manager.

Town Manager Mark Biberdorf opened up the meeting with comments about the Budget for the 2012-2013 FY.

Administrative Services Director Heather Taylor went over the operating budget for Administration. She stated that she does not foresee any major changes in the up and coming year.

Discussion Followed:

Planning & Zoning Director Eric Rufa went over the operating budget for the Planning & Zoning Department.

Discussion Followed:

Police Chief Erik Summey went over the operating budget for the Police Department for the up and coming year. He stated that as of last year we hired a Captain and a Detective and both are doing well. Sergeant Gutierrez was promoted to Sergeant earlier this year and he has been doing very well. He is a great leader and has also been attending several training schools. Officer Barrale has become our ABC enforcement officer and he has been doing inspections, training and submitting the reports to the state.

Discussion Followed:

Parks & Recreation Director Greg Walker went over the programs and the funds raised in the current year for the parks and recreation department. He also gave an overview of the budget for Parks & Recreation for the up and coming year.

Discussion Followed:

Public Works Director Steve Morgan went over the proposed budget for Public Works for the up and coming year. He stated that several pieces of equipment are aging and it is costing quite a lot to be repaired. The M & R town facilities budget is already over this year due to the repairs of the heating and cooling systems in town hall and the police department. We have had some major problems with these systems due to the age of them and they were not really meant for commercial use.

Discussion Followed:

Town Manager Mark Biberdorf thanked department heads for the initial start into the budget year and he went over some additional information from this past year.

Discussion Followed:

Town Manager Mark Biberdorf also stated that he spoke with Matthew Horton in IT. Mr. Horton mentioned that in this up and coming budget year he would like to do server consolidation, upgrade the GIS and also upgrade to Microsoft Office 2010.

Discussion Followed:

Mayor Moore asked for a motion to recess and was so moved by Councilman Bob Davy and seconded by Mayor Pro-Tem Eddie Henderson

Recess for dinner at: 05:52:11 PM

Call the meeting to order at: 07:04:05 PM

Invocation: Mayor Bill Moore

Pledge of Allegiance: Councilman Hugh Clark

****Public Input****

None at this time

Approval of minutes-corrections, additions or deletions.
(12/5, 12/12)

Mayor Pro-Tem Eddie Henderson made a motion to approve the minutes as written and it was seconded by Councilman Bob Davy.

Council Updates

Councilwoman Shelia Franklin: Thanked Andrew Tate and staff for the get together Thursday night with Legacy paddle sports. I really enjoyed it.

Mayor Pro-Tem Eddie Henderson: stated that we have been having a lot of break-ins and graffiti in Fletcher and we need to make our citizens aware that if they see anything suspicious to please report it. He also thanked staff for starting our budget process and thanked department heads. for working together.

Councilman Hugh Clark: None at this time

Councilman Bob Davy: None at this time

Consent Agenda

Tax Refunds/Releases

Set Public Hearing for February 13, 2012 for consideration and potential approval of a CD 2012-01 for a proposed multi family residential development.

Mayor Pro-Tem Eddie Henderson made a motion to approve the consent agenda as written and it was seconded by Councilman Bob Davy

Approval of Revisions to the contract with Fletcher Fire & Rescue – Mark Biberdorf, Town Manager.

Town Manager Mark Biberdorf stated that he went over the contract with the town attorney and the attorney who represent's the Fletcher Fire & Rescue Board and a few changes have been made. He also went over a list of calls/services that were provided by Fletcher Fire & Rescue this past year.

Discussion Followed:

Mayor Moore suggests putting this on the agenda for February and he suggests that Councilman Hugh Clark and Mayor Pro-Tem Eddie Henderson speak with town attorney Joe Ferikes to discuss the concerns that Mayor Pro-Tem Eddie Henderson has with the contract. This can then be put on the agenda for approval next month.

Approval of Resolution # R-12-01 for the closing of one of the entrances into Parrish Municipal Drive from Howard Gap Road – Mark Biberdorf, Town Manager.

Mayor Moore stated council I think we discussed this last Monday and they are going to close off the lower one. Is that correct? No it is the upper one.

Town Manager Mark Biberdorf stated yes it is the upper road closest to the railroad track.

Discussion Followed:

Councilwoman Sheila Franklin made a motion to approve this Resolution and it was seconded by Councilman Hugh Clark.

Discussion of request for proposal process of recycling services –Mark Biberdorf, Town Manager.

Town Manager Mark Biberdorf I had mentioned last week that we are going to put together a draft RFP for proposals for our recycling services. Our contract was renewed for one year and is up in May and we have to give 30 days notice. We have talked about going for a formal RFP and I have got a draft. I used a format similar to what Asheville used. I have the proposal going out on January 23 and closing date on this is February 24 at 4:00 pm. We don't have to accept any of the proposals we are not bound by what comes in.

Discussion Followed:

Councilwoman Sheila Franklin offered to be on the selection committee along with Public Works Director Steve Morgan and Town Manager Mark Biberdorf for the new recycling contract.

This will be on the agenda for next month.

Comments from the Town Manager – Mark Biberdorf.

On the Heart of Fletcher project the environmental portion and the addendum have been approved by USDA. Now we are waiting on the engineering portion to be approved. We will have a Public Hearing/Special call meeting set up for the 30th of January to approve the Resolution for financing.

Meeting with Chuck McGrady on January 19th and the Mayor Moore and Mayor Pro-Tem Eddie Henderson will sit in be at this meeting.

Meeting with Tom Apodaca on February 6th. (Possibly Councilman Bob Davy and Mayor Pro-Tem Eddie Henderson will sit in on this meeting)

LGCCA meeting is next week on Tuesday January 17th.

****Public Input****

None at this time

Mayor Pro-Tem Eddie Henderson made a motion to go into Closed Session and it was seconded by Councilman Bob Davy.

“Closed Session to discuss Industrial Matters per NCGS 143-318.11 (4)”

Went into Closed Session at: 08:04:01 PM

Came out of Closed Session at: 08:19:35 PM

Mayor Pro-Tem Eddie Henderson made a motion to adjourn and it was seconded by Councilman Bob Davy.

Adjourned: 08:20:31 PM

Approved:

2-13-12
Dated

Bill Moore
Mayor William "Bill" Moore

Christine Thompson
Christine Thompson CMC